



LandIt! Student Guide

Access the following website: www.myinterfase.com/landit/student

1. **New Users - Registration:** If you are not a current user, click on "Click here to Register!" and follow the directions on that page.
 - Click on the "Click here to Register!" link.
 - Complete all sections and click on the Register button. Required (*) fields are marked with an asterisk.
 - Click on the Submit Profile button

2. **Existing Users:** Log into system using your Username and Password

Existing Users - Update your profile

- Existing Users - Update your profile
- Put your cursor over My Account and select My Profile
- You will see sections containing Personal Information and Demographic Information.
- Each section will have an [Edit] link. Click on this link to edit fields within the section.
- Carefully go through each section and complete all of the fields making sure to click on the Save button. Required fields are marked with an asterisk (*).

NOTE: The more detailed you fill out your profile, the better we will be able to assist you.

Searching for Jobs and Internships:

- Put your cursor over Jobs/Internships and select Job/Internship Search
- Fill in the search criteria to narrow down your job search OR just click the Search button (without entering any search criteria) to view all current jobs.
- Click on the Job ID to see the specifics of the position and how to apply
- You can save your search and choose to be emailed about new jobs by clicking on Save Search

Searching for Career Events:

- Click on the Career Events menu
- You will see a list of all current Career Events (Career Fairs, Teacher's Expos, etc.)
- To view details, employers registered and/or RSVP, click on the Career Event's name.