

**Carleton Connections Program
Intercultural Peer Leader Application
2008-2009**

Intercultural Peer Leader Mission Statement

The mission of the IPL is to enhance the retention of students of color by serving as a mentor and acting as a liaison with the academic, social, and cultural support mechanisms available at Carleton College and within the Northfield Community.

Program Description

The Carleton Connections Program is a mentoring service, which provides first-year students of color an opportunity to connect with support and retention services on campus. As effective role models, Intercultural Peer Leaders also guide first-year students as they experience living, growing, and succeeding in a community that celebrates diversity and individual differences.

The responsibilities of an Intercultural Peer Leader include but are not limited to interaction with and support of first-year students of color and international students. To encourage the academic, social, and cultural development of first-year students, the Intercultural Peer Leaders, with the support of Intercultural Life staff and other key personnel at the college, provide a range of programs and activities.

Intercultural Peer Leader programs focus on three major areas of student life: Academic Achievement, Health and Wellness, and Student Development. Students who understand how these areas affect their lives have a better chance of success at Carleton. The program's goal is to connect the students to every aspect of Carleton.

Eligibility

Rising first-year, sophomore, and junior students interested in working with first-year students are encouraged to apply. Applicants are required:

- To be in good academic standing.
- To be on-campus the entire academic year.
- To be active in the Carleton Community
- To not be committed to other paid positions or research fellowships during the academic year.
- Preference will be given to those living on campus, or in a College affiliated house.

Expectations

The Intercultural Peer Leader position is a ten-hour a week commitment for three terms (fall, winter, and spring). IPLs are required to adhere to the job responsibilities listed in the position description. Also, IPLs are required to return to campus on Monday, September 8, 2008 to begin training on the 9th (training is all day Tuesday-Friday).

**Application Deadline: Friday, April 4, 2008
(For students going off-campus spring term: Monday, February 25, 2008)
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Position Description

Provide Support, Advice, and Referral to Advisees

- Recognize, accept, and demonstrate a personal interest in each advisee.
- Provide programs that introduce college resources to first-year students.
- Have knowledge of campus resources and refer students accordingly.
- Provide open and honest dialogue regarding student life at Carleton.
- Consult with students on academic rules and regulations and on academic adjustment skills.
- Be actively involved in the academic decisions advisees make by providing information about academic regulations and policies such as S/CR/NC, late drops, the Academic Standing Committee, etc.
- Become familiar with the personal/scholastic background and future educational and career plans of your advisees.
- Assist in the cultural development of each advisee as needed or requested.
- Help advisees recognize problem areas and then provide guidance toward resolution.
- Work with other departments (ASC, GSC, Wellness Center, Career Center, Off-Campus Studies, Dean of Students, etc.) and educate advisees of services offered through these offices.

Work with the Multicultural Community

- Be involved in the activities of the multicultural community.
- Connect and introduce students to multicultural student organizations.
- Keep informed of the needs and concerns of students of color.
- Sponsor or co-sponsor events, workshops, and activities.
- Demonstrate an appreciation of all people by working effectively with students of different racial, ethnic, religious, and cultural backgrounds.
- Connect advisees to the Office of Intercultural Life and its programs.

Acquire Cultural Competence

- Demonstrate effective cross-cultural communication.
- Maintain a commitment to educate and sensitize oneself to diversity issues.

Administrative Duties

- Participate in weekly individual supervision with your IPL Supervisor.
- Be present at weekly group meetings.
- Initiate contacts and coordinate programs with designated student support offices as assigned.
- Submit weekly reports.
- Attend required Carleton Connections programs.
- Attend events sponsored by the Office of Intercultural Life.
- Attend mandatory training sessions.
- Designation as a campus driver is a plus!

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Campus Information:

Name _____

Campus Address _____ Phone Number _____

Gender _____ Year _____ Current GPA _____

Major _____

Email _____

Racial/Ethnic Identity (Optional) _____

Home (Summer) Information

Street _____

City _____ State _____ Zip _____

Phone _____ Email _____

Country (if other than the U.S.) _____

1. Please compose an essay not to exceed one page on what has led you to the decision to become an Intercultural Peer Leader.

2. Attach a resumé, listing campus organizations and/or committees in which you participate, current or previous leadership positions you have held, and your work experiences, including volunteer activities, especially those in which you have advised or tutored others.

Distribute the enclosed evaluation forms to two non-relatives who know you well. A Carleton faculty member must complete at least one form. Below, list the names of the individuals who will be submitting references for you.

Name _____ Extension _____

Title _____ Email _____

Name _____ Extension _____

Title _____ Email _____

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Evaluation Form

To be completed by applicant:

Name _____

Sign here if you wave your right of access to the information contained in this recommendation, thereby insuring it's confidential nature.

Signature of applicant _____

Date _____

To be completed by evaluator:

How long and in what capacity have you known the applicant? _____

	Excellent	Above Average	Average	Below Average	No Basis for Judgment
Energy and Initiative					
Interpersonal Skills					
Concern for Academics					
Leadership					
Self Confidence					
Warmth of Personality					
Sense of Humor					
Concern for others/Sensitivity					
Reaction to criticism/Setbacks					
Sense of Responsibility					
Integrity					

Below or on a separate sheet of paper, please write an appraisal of the applicant.

very strongly not at all
 I recommend this candidate (circle one) 5 4 3 2 1

Name _____

Title _____

Signature _____

Date _____

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