

Archiving Student Work: Group Submission Form

Please complete all fields, typing or printing clearly. (see also Archiving Student Work: Instructions)

Date of delivery to Library:	Date received (<i>staff use only</i>):
Author's full name:	Email:
Author's full name:	Email:
Author's full name:	Email:
Author's full name:	Email:
Author's full name:	Email:
Author's full name:	Email:
Title of work:	
Sponsoring department/s:	
Advisor/s:	
Date work was completed (final version, after revisions):	
Components of work: <i>text – video – PowerPoint – charts/graphs -- poster – audio recording – website – spreadsheet – other. Please briefly describe all components that go beyond simple text.</i>	
Keywords/Descriptors (<i>words or phrases that describe the subject of your work</i>):	
Summary of content (<i>Required, if your work does not include an Abstract</i>):	
Filename (see <i>Instructions</i> for how to name your file):	
List honors, awards, prizes or distinctions any of you have received for this work. (List name & award/s)	

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Submission Agreement for Carleton Student Work

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Student name (print): _____ Signature _____

Student name (print): _____ Signature _____

Student name (print): _____ Signature _____

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Student name (print): _____ Signature _____

Please return a signed copy of this form to: Carol Eyler, Carleton College Library, Room 461, x4268. Contact ceyler@carleton.edu with questions.