

THE FORUM STEERING COMMITTEE
MINUTES - April 13, 2005

Present: Tom Baraniak, Peggy Pfister, Julia Burmesch, Mike Hendel, Rod Oto, Paul Gaines

Absent: Laurel Bradley, Doug Foxgrover, Tim Vick, Margit Johnson, Kathy Tezla

Following is a summary of the items discussed at the meeting:

1. College Council Update - Rod Oto reported the following highlights from the April 11th College Council meeting: The President reported on the status of the Dean of Students search. Candidates will be here the end of this month to interview with selection in early May. Admissions had a record 5,040 applications and is looking for a class of 515. The President is working on a possible arrangement with the University of Cairo to offer Arabic. Talks are in the early stages. The budget process is beginning. The budget committee will be meeting with various groups on campus to talk about their needs. The President stated that the teaching load has to come down. He also talked about meetings with various foundations to solicit more funds for international students and gave a status report on the possibility of the middle school as an arts facility. DIG reported that they will be conducting a survey of seniors regarding campus climate. The EAC presented a recycled paper proposal. They would like the College to adopt a formal policy on recycled paper. Fred Rogers will look into questions such as availability, cost, and how such a policy would be implemented. A proposal was made for a new committee - Carleton Responsible Investment Committee (CRIC) - which would advise the investment committee of the Board through Fred Rogers. The committee would be made up of nine voting members (four students, three faculty, two staff) with Fred Rogers as a non-voting advisor. College Council passed the proposal. It will now go to the faculty for discussion. The Forum can nominate or solicit names for one member in the fall.
2. Send-off for Paul - The Forum Steering Committee will meet Thursday, April 21st at the Cow at 5:30 p.m. in honor of Paul Gaines.
3. Professional Development Recommendations - Mike Hendel walked us through the recommendations and progress that has been made. Several items have been done or are in process. Overall, we feel that good progress has been made.
4. Updates -

- College Committee Task Force – Kathy Tezla and Margit Johnson will represent The Forum on this task force. We are still waiting for two names from SAC.
 - Performance review process – Mike Hendel talked with Bonnie-Jean about a possible brown bag discussion for the fall which could be hosted by The Forum and SAC.
 - New mailing list for The Forum – the new e-mail address is: staff-forum@lists.carleton.edu
 - Roll of non-academics in contributing to the learning experience – this could be a possible retreat topic. We'll keep this on our agenda for further discussion
5. Committee Membership – Peggy will send a note to the members who weren't able to attend the meeting to see whether they are willing to continue on the committee for next year. At the next meeting we'll talk about whether we need to solicit additional members.
6. Upcoming Events -
- Welcome for new staff – May 24th, 4:00-5:00 p.m.
 - Spring office crawl – Paul's last assignment is to talk with the folks in the Academic Support Center to see if they would be interested in hosting this.
 - Wine & cheese event – Thursday, June 2, 3:30-5:00

Next meeting date: Wednesday, May 11th, 3:00-4:00 p.m., Hill Lounge.