

THE FORUM STEERING COMMITTEE MINUTES
December 14, 2005

Present: Sue Traxler, Peggy Pfister, Margit Johnson, Mike Hendel, Rod Oto, Jane Austin

Absent: Julia Burmesch, Toby Uecker, Tom Baraniak, Kathy Tezla, Doug Foxgrover

Following is a summary of the items discussed at the meeting:

- Update on fall term events:
 1. All Staff Retreat. The All Staff Retreat on November 30th was a huge success. The event was well planned and support from the administration was essential and appreciated. Approximately 85 evaluations were submitted and the majority were overwhelmingly positive. The December timing of the retreat seemed to work well.
 2. Random lunches – The turn-out for the November 18th lunch was very low. A suggestion was made to send out another e-mail reminder the day of the lunch.
 3. Goodsell Office Crawl. Doug Foxgrover will host this event on Tuesday, December 20^h from 2:30-3:30 p.m. beginning in the lobby of Goodsell. Doug will write up a blurb to be used in advertising this event.
- Professional Development Recommendations – Everyone was asked to review the professional development recommendations and Administrative Council's response and think about the following questions prior to the meeting: 1) If you had to choose one item that is important to you, what would it be? 2) Are there other items since this report was put together that have surfaced? The discussion primarily centered around the topics of professional leave, tuition reimbursement and job exchange. A suggestion was made that we send a note to administrative council acknowledging what has already been done and asking them to update us on the items that are still outstanding.
- Task Force on Committees – Margit Johnson reported that the Task Force has sent their recommendations to Fred Rogers and hopes to meet with Fred and Bonnie-Jean Mork in winter term.

NEXT MEETING: WEDNESDAY, JANUARY 11th, 3:00 P.M., HILL LOUNGE