

# Carleton College

## Disability Services for Students

### Provider Verification

To receive academic accommodations, a student must provide diagnostic evaluation by a licensed psychologist, psychiatrist or a medical provider. This documentation must meet the following criteria:

#### General Requirements:

- States a specific diagnosis using the DSM-IV**
- Is current**
  - o Learning disabilities – testing done within the past 5 years
  - o ADHD/ADD – testing done within the past 3 years
  - o Psychiatric – the most recent diagnoses within the past 6 months

(Note that high school IEP's are not acceptable documentation)

- Describes presenting problem(s) and developmental history**, including relevant educational and medical history.
- Describes the comprehensive assessments** (neuropsychological or psycho-educational evaluations), including evaluation dates used to arrive at the diagnosis.
- Describes the functional limitations resulting from the disability**, as supported by the test results.
- Describes specific recommended accommodations** and provides a rationale explaining how these specific accommodations address the functional limitations.
- Establishes the professional credentials of the evaluator**, including information about licensure of certification, education, and area of specialization.

#### Specific Requirements:

- For learning disabilities**, provide test results, with standard scores and percentiles (including subtests), from
  - a) an aptitude assessment using a complete, valid, and comprehensive battery,
  - b) a complete achievement battery,
  - c) an assessment of information processing, and
  - d) evidence that alternative explanations were ruled out.
- For ADD/ADHD**, include
  - a) evidence of early impairment,
  - b) evidence of current impairment, including presenting problem and diagnostic interview,
  - c) evidence that alternative explanations were ruled out,
  - d) results from valid, standardized, age-appropriate assessment, and
  - e) number of applicable DSM-IV criteria and description of how they impair the individual.
- For physical/sensory disabilities or impairments**, provides results from a complete ocular, audiologic, or other appropriate medical examination.
- For Psychiatric disorders**, a clinician's impression of how diagnosed mental illness impacts academic performance.

**Please fax or mail all documentation to:**

**Disability Services for Students  
The Wellness Center  
One North College Street  
Northfield, MN 55057**

**Phone: 507-222-4464  
Fax: 507-222-5038**

# Disability Self-Disclosure Form

(Please return ONLY if you are seeking disability accommodations)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

1. Please describe your disability. When was it first diagnosed?
  
2. Did you receive support services/accommodations in high school? Yes \_\_\_ No \_\_\_  
If yes, please describe.
  
3. Did you receive accommodations on SAT/ACT exams? Yes \_\_\_ No \_\_\_  
If yes, please describe.
  
4. Please describe your strengths and how you achieved success in high school.
  
5. Please list any limitations that you feel may hinder your success at Carleton.
  
6. What accommodations do you wish to request at Carleton College? Why?
  
7. Please list any medications that you are currently taking.
  
8. Are you requesting extra time on the placement exams? Yes \_\_\_\_\_ No \_\_\_\_\_

**Please note that this form does not guarantee accommodations but will be considered along with the appropriate documentation. Please return this form along with the appropriate documentation by June 1<sup>st</sup> to:**

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