

CARLETON CHINESE STUDIES SEMINAR IN TIANJIN, Fall 2008

Faculty Director: Qiguang Zhao

Application Deadline: **4:30 p.m. Thursday, January 24, 2008**

INSTRUCTIONS FOR APPLICATION

1. The APPLICATION SHEET should be completed by the applicant and returned to Jean Hayes, Administrative Assistant, Department of Asian Languages and Literatures, LDC 234 with all necessary attachments by the date above. Please use a word processor or typewriter to complete this application.
2. The LETTERS OF REFERENCE should be given to (1) a faculty member who can assess your academic performance, motivation, and ability to work in a group and (2) your Chinese language teacher. Leave the appropriate form with the faculty member willing to write for you and request that it be returned by the application deadline. It is the responsibility of each applicant to see that all materials are submitted by the application deadline, **4:30 p.m. on Thursday, January 24, 2008**. **Professor Zhao cannot act on any file that is incomplete.**
3. A TRANSCRIPT of your Carleton work-to-date should be supplied with this application. Download your transcript from the Registrar's webpage at <http://www.carleton.edu/campus/registrar/transcripts.html>
4. TWO PASSPORT-SIZED PHOTOGRAPHS must be attached to the application. (More additional passport-sized photographs will be needed upon acceptance). Please write your full name on the back of your photographs. IMPORTANT: You must have a passport valid for 6 month beyond your intended period of stay in China. If you do not have a valid passport, please apply for one as soon as possible.
5. Applicants for Carleton programs should know that Family Educational Rights & Privacy Act prevents release of information which is professionally confidential to the Health Service or Counseling Center at Carleton but allows disclosure to faculty of information held in student files elsewhere within the College if it is determined to be of legitimate educational interest. Certain information from files in the office of the Dean of Students, for example, might be available if sought by faculty directors. A student who may be concerned about any information that might affect consideration of his/her place in a Carleton program has the right to provide his/her own interpretation of that information and is urged to discuss these concerns directly with the faculty directors.
6. A short personal INTERVIEW will be scheduled with Professor Zhao. Eligibility criteria that will be considered during the selection process include faculty recommendations, satisfactory completion of academic prerequisites, GPA, academic and personal reasons for participation, class year, compliance with Carleton College policies, and personal qualities (maturity, independence, adaptability, ability to contribute to and engage with the group, flexibility, ability to deal with stress, physical stamina, conscientiousness, punctuality, and a sense of humor).
7. Students will be informed in writing of decisions on their application.
8. Students admitted to the seminar will be expected to confirm their intention to participate by signature on a letter due no later than **Thursday, March 6, 2008**.

NOTES:

1. A HEALTH FORM is NOT required before admission to a Carleton off-campus program. On acceptance to a program, students will be asked to complete a health history to aid the faculty director in preparing an appropriate environment to deal with any current health problems and/or to help the director or others respond on your behalf should you become ill abroad.
2. Regarding HEALTH INSURANCE, Carleton makes the same requirement off-campus as on: that all students will carry insurance to cover them for the duration of their enrollment. If accepted into this program, you will be required to ascertain that your current insurance will cover you abroad and to take out additional coverage for the period of the seminar if it does not.
3. A student with a DISABILITY that may affect participation should discuss necessary accommodations as soon as possible with the faculty director and/or the OCS Director.

APPLICATION CARLETON CHINESE STUDIES SEMINAR IN TIANJIN, Fall 2008

Return your completed application to Jean Hayes, Administrative Assistant,
Department of Asian Languages and Literatures, LDC 234 by
4:30 p.m. Thursday, January 24, 2008

Please complete the following spaces by printing clearly:

Name _____ Chinese Name (if any) _____

Date of birth _____ M/F _____

City, state, and country of birth _____

Student ID number _____ Major (or intended major) _____

Year of Graduation _____ Citizenship _____

Passport number and expiration date: _____

**You must have a passport valid through March 2009.*

Address Information

1. College address & phone number _____

E-mail address _____

2. Permanent address _____

street city state zip country

Home phone _____

3. Summer address _____

street city state zip country

Summer phone number _____ Summer e-mail _____

Please answer the following questions on a separate piece of paper, typed or word-processed. Be sure to number your answers to correspond with the numbers below:

1. Your name.
2. List the names of your parent(s)/guardian(s), address(es), & telephone number(s) at work and home, and e-mail addresses if available.
3. List by name and term other off-campus study program(s) you have gone on or intend to go on.
4. How many years (or equivalent) of Chinese will you have completed by start of the seminar?
College ___ High School ___ Summer Classes ___ Other (explain) ___
5. List any Chinese language courses you have completed.
6. List the courses in which you are *currently* enrolled (put an "*" by the courses that will apply to your major).
7. List the courses you plan to enroll in *before departure* on this program (put an "*" by the courses that will apply to your major).
8. List any other Chinese language training experiences.
9. List other courses related to China you have taken.
10. If you have not studied Chinese before, do you plan to take any summer Chinese language courses?
11. Indicate the level of Chinese class you wish to be placed in the program:
Intermediate ___ High Intermediate ___ Advanced ___ Other ___
12. List the name and department of the Carleton faculty member who will complete your academic reference (see enclosed), and the name, title, and phone number of the person who will complete your Chinese Teacher Language Reference (see enclosed).

APPLICATION

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Please answer the following essay questions on a separate piece of paper, typed or word-processed. Be sure to number your answers to correspond with the numbers below:

13. List international travel: countries and reason for travel.
14. Please write about your reasons and wishes to study in China with this program.
15. Describe your academic interests, special talents, hobbies, and any contributions you may make to this program.
16. Is there any information not covered in the above questions that you feel is important in consideration of your application?

Endorsement by your faculty advisor and signature:

"We have discussed this off-campus studies program in the context of this student's academic goals. This student can participate in this program and meet *all* graduation requirements within the usual 12 academic terms."

✍ Adviser's signature _____

Please print: Name _____

Department _____ Phone _____

📎 Attach an unofficial transcript to this application, available online at the Registrar's webpage.

***Return your completed application to Jean Hayes, Administrative Assistant,
Department of Asian Languages and Literatures, LDC 234
no later than 4:30 p.m. Thursday, January 24, 2008***

8. OVERALL RECOMMENDATION: How would you summarize your overall recommendation?

- _____ I recommend this student with enthusiasm.
- _____ I recommend this student, although I have a few reservations.
- _____ I cannot recommend this student--I don't have enough information.
- _____ I cannot recommend this student--maybe another program, another time.

Is there any information not covered in the above questions that you feel is important in consideration of this applicant? Please use this sheet to write your comments.



Signature _____

Date _____

Please Print _____

Name

Phone _____

3. Please rate the student in comparison to classmates or peers according to the following characteristics:

	top 5%	top 15%	top 30%	top 50%	lower 50%	No Knowledge
Emotional Maturity						
Social Maturity						
Cooperation						
Adaptability						
Self-reliance						
Patience						
Politeness & Consideration						
Self-Image						

4. What is your evaluation of the student's academic aptitude?

5. What is your evaluation of the student's ability to adjust to difficult living conditions?

6. What level of Chinese language class is appropriate for the student?

1. Intermediate, 2. High Intermediate, 3. Advanced, 4. Other (Please explain)

(Name)

(Address)

(Signature and Date)

(Title)

Please return this letter of recommendation to Jean Hayes, Administrative Assistant,
 Department of Asian Languages & Literatures, LDC 234, by Thursday, January 24, 2008