

EXECUTIVE PATHWAYS SUMMER INTERNSHIP PROGRAM

The Executive Pathways Internship Program at the Minnesota Department of Human Services is a paid internship opportunity for students interested in public service careers. Students are hired as Management Analysts I and paid \$16.41/hr. Students in public policy, accounting, social work, law, information technology, and other human services-related programs of study are encouraged to consider an internship through the Executive Pathways Internship Program at the Minnesota Department of Human Services (DHS).

ELIGIBILITY

You must:

- Be a senior in an undergraduate program or enrolled in a graduate program of study in Public Administration, Public Health Administration, Social Welfare, Law, Human Services, Political Science, Information Technology, or some other related area.
- Have good academic standing in your current field of study. **(You must provide an unofficial transcript.)**
- Be a citizen, or have permission to work in the United States. **(You must provide proof before your placement begins.)**
- Be available to work full-time or part-time, up to 400 hours total.
- Submit two letters of recommendation, one of which must be from an academic instructor.

NOTE: Some of the placements will require students who are currently in law school. **Law students must submit a sample of legal writing.**

Department of Human Services

The Minnesota Department of Human Services, in cooperation with its county partners, helps people meet their basic needs so they can live in dignity and achieve their highest potential. Consumers include: seniors who need help paying for hospital and nursing home bills or who need home-delivered meals, families with children who need help during a financial crisis, parents who need child support enforcement or child care money, and people with physical or developmental disabilities that need assistance to live as independently as possible.

DHS programs include Medical Assistance (MA), General Assistance Medical Care (GAMC), MinnesotaCare, Minnesota Family Investment Program (Minnesota's version of the federal Temporary Assistance for Needy Families program), General Assistance (GA), child protection, child support enforcement, child welfare services, and services for people who are mentally ill, chemically dependent or have physical or developmental disabilities. DHS also provides direct service through its regional offices for the deaf and hard of hearing and through its State Operated Services (the collective term for community behavioral health hospitals, state-run group homes and state nursing home).

Timing of internships: The Executive Pathways Internship Program offers summer internships only. Internships begin in late May or early June and students will work about 400 hours during the placement. Schedules can be arranged depending on the needs of a specific placement.

APPLICATION DEADLINE: Completed applications due by Friday **DECEMBER 5, 2008.**

FOR APPLICATION MATERIALS CONTACT: e-mail: Executive.Pathways@state.mn.us
Phone: 651-431-3040 / 651-431-3038



Minnesota Department of **Human Services**