

**CARLETON EI MUNDO MAYA: SOCIO-CULTURAL FIELD RESEARCH SEMINAR
IN GUATEMALA AND CHIAPAS, Winter 2012**

Faculty Director: Jay Levi

Application Deadline: Friday, April 22, 2011

INSTRUCTIONS FOR APPLICATION

1. The **APPLICATION** should be completed by the applicant and returned to Liz Musicant, Leighton 230, Mailstop: 4-SOAN by Friday, April 22, 2011. **Please use a word processor to complete this application.**
2. The **LETTERS OF REFERENCE**, academic and language, should be given to (1) a faculty member who can assess your academic performance, motivation, and ability to work in a group, and (2) a language instructor. Leave the appropriate form with the faculty member willing to write for you and request that it be returned by the application deadline. It is the responsibility of each applicant to see that all materials are in place by the application deadline, **April 22, 2011**. **Professor Levi cannot act on any file that is incomplete.**
3. A **TRANSCRIPT** and **A DEGREE AUDIT** of your Carleton work-to-date must be supplied with this application. Download your transcript and degree audit from the HUB.
4. Applicants for Carleton programs should know that the Family Educational Rights & Privacy Act prevents release of information which is professionally confidential to the Health Service or Counseling Center at Carleton but allows disclosure to faculty of information held in student files elsewhere within the College if it is determined to be of legitimate educational interest. Certain information from files in the office of the Dean of Students, for example, might be available if sought by faculty director. A student who may be concerned about any information that might affect consideration of his/her place in a Carleton program has the right to provide his/her own interpretation of that information and is urged to discuss these concerns directly with the faculty director.
5. A personal **INTERVIEW** will be scheduled with Professor Levi. Eligibility criteria that will be considered during the selection process include faculty recommendations, satisfactory completion of academic prerequisites, GPA, personal qualities (maturity, independence, adaptability, ability to contribute to and engage with the group, willingness to initiate intercultural opportunities, flexibility, ability to deal with stress, a sense of humor, physical stamina), and compliance with College policies.
6. Students will be informed in writing about decisions on their application.
7. Students admitted to the Guatemala Seminar will be expected to confirm their intention to participate by signature on a letter of agreement due no later than **Friday, May 27, 2011**. The health form will be due no later than **Friday, September 30, 2011**.

NOTES:

1. A **HEALTH FORM** is NOT required before admission to a Carleton off-campus program. On acceptance to a program, students will be asked to complete a health history to aid the faculty director in preparing an appropriate environment to deal with any current health problems and/or to help the director or others respond on your behalf should you become ill abroad.
2. Regarding **HEALTH INSURANCE**, Carleton makes the same requirement off-campus as on: that all students will carry insurance to cover them for the duration of their enrollment. If accepted into this program, you will be required to ascertain that your current insurance will cover you abroad and/or take out additional coverage for the period of the seminar if it does not.
3. A student with a **DISABILITY** that may affect participation should discuss necessary accommodations as soon as possible with the Academic Accommodations Coordinator and the seminar faculty director.

**APPLICATION
CARLETON SOCIO-CULTURAL FIELD RESEARCH SEMINAR
IN GUATEMALA & CHIAPAS Winter 2012
Professor Jay Levi**

***Return your completed application to Liz Musicant, Sociology & Anthropology,
Leighton Hall 230, Mailstop: 4-SOAN by Friday, April 22, 2011***

Please complete the following spaces by printing clearly:

Name _____ Year of Graduation _____ M/F _____

Permanent address (City, State, Zip & Country) _____

_____ Home phone _____

Email address _____ Student ID number _____

Major (or intended major) _____ Citizenship _____

Please answer the following questions on a separate piece of paper, typed or word-processed. Be sure to number your answers to correspond with the numbers below:

1. Your name.
2. List the names of your parent(s)/guardian(s), address(es), & telephone number(s) at work and home.
3. List by name and term other off-campus study program(s) you have gone on or intend to go on. Describe the circumstances: study abroad program, family travel, volunteer projects, etc.
4. List the courses in which you are *currently* enrolled (put an "*" by the courses that will apply to your major).
5. List the courses you plan to enroll in *before departure* on this program (put an "*" by the courses that will apply to your major).
6. List the name and department of the Carleton faculty members who will complete your academic and language references (see enclosed).

Essay questions:

7. Please describe your principle academic interests.
8. Why do you want to participate in this field research program? What do you hope to gain from this experience?
9. A major component of this off-campus program is an independent field research project. Although we don't require any previous research training or experience for participation in this program, it is helpful to know what kind of research background program participants have. Please tell me about any training or experience you have had that is relevant to this aspect of the program.
 - A. Do you have any previous experience in social research? If so, please briefly describe this experience. What was the focus of your research and what research methods did you use? Was it an individual or group project? What was the most important thing that you learned about social research from this experience? (If you have been involved in several such research projects, please list all of those projects, but describe only the one that you see as most relevant to this program.)
 - B. Have you had any other training in social research methods (e.g., in courses, summer jobs, etc.)? If so, what?
10. Please list one or two topics that you would be interested in studying for your independent field research project. Briefly describe why you are interested in each topic and how it relates to your academic interests.

11. During the field research part of this program, you will live with a family in a highland Guatemalan community. Living conditions will be rustic by American standards, and will lack many amenities that you may be used to. The homestay will also require you to adapt to a different culture, different foods, and a different style of life. What do you think you will find most difficult about this experience? Least difficult? Why?

Endorsement by your faculty adviser and signature:

“We have discussed this off-campus studies program in the context of this student's academic goals. This student can participate in this program and meet *all* graduation requirements within the usual 12 academic terms.”

Adviser's signature _____

Please print: Name _____

Department _____ Phone _____

For International Students Only

You must obtain the signature of the Director of International Student Programs in order to participate in a program of off-campus study.



Director of International Student Programs' Signature

Date

➔ **Attach an unofficial transcript and a degree audit, available on the HUB, to this application.**

➔ **Return your completed application to the Sociology and Anthropology Department, Leighton Hall 230, Mailstop: 4-SOAN by Friday, April 22, 2011**

CONFIDENTIAL REFERENCE FORM

CARLETON SOCIO-CULTURAL FIELD RESEARCH SEMINAR IN GUATEMALA & CHIAPAS Winter 2012 Professor Jay Levi

To be completed by the applicant:

Applicant's Name _____

I waive, or I do not waive my right of access to this reference form.

Applicant's Signature: _____ Date _____

Name of Referee: Mr./Ms./Dr./Prof. _____

1. Is your recommendation based primarily on (check all that apply):

- Coursework
- Some personal contact
- Significant personal contact

2. According to the following criteria, how would you rate the applicant?

Attribute	Poor	Fair	Good	Excellent	N/A
Academic ability					
Academic interest & motivation					
Reliability/Integrity					
Level of maturity					
Adaptability and initiative in facing new situations					
Self-confidence & self-esteem					
Relates well to others					
Emotional Stability					
Open-mindedness					
Ability to work independently					
Ambassador/good citizen qualities					

3. What role can you imagine the student playing in a group?

4. Is there anything else you would like to note about the student?

5. If you were a faculty director of an off-campus study program, would you be:

Eager Willing Cautious Reluctant

to have the applicant participate?

Signature

Date

Name (please print)

Phone

**Please return this form to the SOAN Department Office, Leighton 230, Mailstop: 4-SOAN
no later than April 22, 2011.**

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