

Carleton College 25th Reunion Planning Weekend
Class of 1994
August 16-18, 2018

Thursday, August 16

For volunteers arriving on Thursday please check in after 4 p.m. at Bird House (Corner of First and College Streets).

6:00-7:00 p.m. Class of 1994 Opening Reception with President Poskanzer
Location: Shackel Hall, Weitz Center for Creativity

7:00-9:00 p.m. Class of 1994 Dinner
Location: Shackel Hall, Weitz Center for Creativity

7:30 p.m. Welcome & introductions
Reunion Co-chairs: Laura McGrath and Erik Skarstad

9:00 p.m. Evening activity (postcards) and social time
Location: Nasson Townhome Lounge

Volunteers arriving after 7 p.m. please pick up your registration packet at Security located at Hoppin House 420 E. First Street. Call 507-222-4444 upon arrival.

Friday, August 17

For volunteers arriving Friday please check in between 8 a.m-5 p.m. at Bird House (corner of First and College Streets)

8:30-9:15 a.m. Class of 1994 Breakfast & brief overview of the weekend
Location: Shackel Hall, Weitz Center for Creativity

Alumni College Presentations

9:30-10:30 a.m. Student Life Today: A Conversation
Location: Cinema, Weitz Center for Creativity
Presenter: Vice President and Dean of Students, Carolyn Livingston

10:40-11:40 a.m. Carleton Updates and Conversation with President Poskanzer
Location: Kracum Performance Hall, Weitz Center for Creativity

11:45 a.m.-12:45 p.m. All Volunteer Lunch and Welcoming Remarks
Location: 1980 Commons, Weitz Center for Creativity

1:00-2:00 p.m. All Volunteer Session
Location: Kracum Performance Hall, Weitz Center for Creativity

Class of 1994 afternoon committee meetings will be held on the 3rd floor of Leighton Hall

2:15-2:30 p.m. Review of committee structure and goals for breakout sessions (Laura and Erik)
Goals for breakout sessions (Brent/Liz, Mike/Michelle, Sherry/Gary)
Location: Leighton 304

2:30-3:15 p.m. Full-group discussion around desired class-specific theme for Reunion that will then be incorporated throughout the work done by all the impacted subcommittees (all, led by Sherry and Gary)

3:15- 4:45 p.m. Subcommittee breakout sessions
Locations: Leighton
Program Committee: 301
Messaging/Outreach Committee: 304
Gift Committee: 303

4:45-5:00 p.m. Break

5:00-6:00 p.m. Whole Committee progress report on the day's work from each committee

- ✓ Messaging/outreach subcommittee
- ✓ Gift subcommittees (Leadership & Participation)
- ✓ Reunion event planning subcommittee (Nominations, Events, Class Lounge and Social Time, Identity Item and Class Memorials)

6:00-8:00 p.m. All-Volunteer Dinner and Social Time
Location: Class of 1980 Commons, Weitz Center for Creativity

Saturday, August 18

- 7:30-9:00 a.m. Breakfast with Volunteers
Location: Class of 1980 Commons, Weitz Center for Creativity
- 9:00-10:00 a.m. A Conversation about Carleton's Finances and Giving
Location: Kracum Performance Hall, Weitz Center for Creativity
Presenter: Associate Vice President for Development, Dan Rustad and Assistant Vice President of External Relations, Becky Zrimsek '89

Class of 1994 reconvenes committee meetings on the 3rd Floor of Leighton Hall

- 10:15 a.m. Full committee reconvenes
Location: Leighton 304
- 10:30-12:00 p.m. Subcommittee work time
- 12:15-1:15 p.m. All-Volunteer boxed lunch
Location: Class of 1980 Commons, Weitz Center for Creativity
- 1:30-2:15 p.m. Full Committee reconvenes for outreach activity
- 2:15- 3:30 p.m. Subcommittee breakout work time

Snacks available during breakout sessions
- 3:30-4:30 p.m. Full Committee Session
Subcommittee wrap-up reports, including future timelines and roles/responsibilities of individual subcommittee team members, etc...
- 4:30-5:30 Committee Chairs Session
Last-minute business/loose ends, especially setting up the manner in which we are going to hold three follow-up all-committee calls
- 5:30-6:30 p.m. All Volunteer Reception
Location: Severance Hall Tea Room
- 6:45-8:30 p.m. Dinner and Trivia
Location: Severance Great Hall