Carleton College
‘C’ Club Hall of Fame Nomination Guidelines

I. Purpose
The purpose of the ‘C’ Club Hall of Fame is to recognize and honor Carleton letter winners and coaches who have made outstanding contributions to Athletics at Carleton.

II. Eligibility
a. Nominees must meet the following criteria:
   b. A candidate must have received a varsity letter or have been a varsity coach at Carleton College.
   c. Ten years must have elapsed since the completion of the nominee’s career as a student-athlete or coach.
   d. A candidate must have made an outstanding contribution to athletics:
      i. As an athlete at Carleton, or
      ii. Through a distinguished career in athletics as a coach, athletic director, participant, or supporter. Weight could well be given to an outstanding career of a former Carleton athlete outside the field of sports.

III. Selection Committee
The selection committee shall be comprised of all current members of the ‘C’ Club Board of Directors, including ex-officio members (who remain ex-officio with regard to voting privileges).

IV. Basis of Selection by the Committee
   a. Individual College records set or held
   b. Individual Conference championships or all-conference selection
   c. All-American recognition
   d. All-around performance and leadership ability
   e. A distinguished record as a coach, athletic director, or participant following his/her career at Carleton

V. Election
The ‘C’ Club Board of Directors shall induct between zero-four (0-4) nominees each year.

VI. Induction
The induction ceremony shall occur during Carleton Reunion, including a lunch and presentation ceremony.

VII. Nomination Procedure
Nominations for ‘C’ Club Hall of Fame members shall be submitted via the online submission form, email, and/or mailed nomination packet listing all known accomplishments and should include as much supporting evidence as possible. The following general timeline shall be followed from year-to-year:

Last Update November 2013
a. **November 15**: Nominations are due to ‘C’ Club Board.
b. **By December 20, 2013**: All nominations shall be sent to the Sports Information Director for verification of/ additional collection of statistics in support of the nomination.
c. **Early-Mid February**: Selection committee will meet to discuss nominees and make selections to the Hall of Fame.
d. **Late February**: ‘C’ Club Board President notifies finalists to check on attendance at Hall of Fame Induction

e. **By March 1**: Inductees will be announced and nominators will be notified as to the decision regarding their nominee.