Carleton College
‘C’ Club Hall of Fame Nomination and Selection Guidelines

I. Purpose
The purpose of the ‘C’ Club Hall of Fame is to recognize and honor Carleton letter winners, coaches, and others who have made outstanding contributions to Athletics at Carleton.

II. Individual Eligibility
a. Nominations of individuals must meet one or more of the following criteria:
   i. Ten (10) years must have elapsed since the completion of the nominee’s career as a student-athlete or coach.
   ii. A candidate must have received a varsity letter or have been a varsity coach at Carleton College.
   iii. A candidate must have made an outstanding contribution to athletics:
       1. As an athlete or coach at Carleton, or
       2. Through a distinguished career in athletics at Carleton as a coach, athletic director, participant, or supporter.

b. The selection committee considers primarily the following supporting information:
   i. Individual College records set or held.
   ii. Individual Conference championships and/or all-conference selection.
   iii. Conference Player of the Year selection and/or All-Region recognition.
   iv. All-American recognition.
   v. All-around performance and leadership ability.

III. Team Eligibility
a. Nominations of teams must meet one or more of the following criteria:
   i. Ten (10) years must have elapsed since the season for which the team is being nominated.
   ii. The team must have competed at the varsity level.
   iii. The team must have made an outstanding contribution to athletics at Carleton through achievement in sports competition as evidenced by regional or national titles, school records, undefeated seasons, or exceptional accomplishments at or above the conference level including advancement to regional or national competition.

b. The selection committee considers primarily the following supporting information:
   i. College records set or held.
   ii. Performance in regional or national competition.
   iii. All-around performance and team cohesiveness.

IV. Selection Committee
The selection committee shall be comprised of all current members of the ‘C’ Club Board of Directors, including ex-officio members (ex-officio members will not have voting
privileges).

V. **Election**
The ‘C’ Club Board of Directors shall elect not more than four (4) nominees each year. The selection committee will consider:

- Individuals whose Carleton class year is scheduled to return for Reunion.
- Teams whose anniversary of the season for which they are nominated coincides with the Reunion year.

Exceptions may be made under extraordinary and compelling circumstances only.

VI. **Induction**
Inductions shall take place during a luncheon and presentation ceremony held over Carleton’s annual Reunion Weekend.

VII. **Nomination Procedure**
Nominations for ‘C’ Club Hall of Fame members shall be submitted via the online submission form, email, and/or mailed nomination packet listing all known accomplishments and should include as much supporting evidence as possible. The following general timeline shall be followed from year-to-year:

- **November 15:** Nominations are due to ‘C’ Club Board.
- **By December 1:** All nominations shall be sent to the Sports Information Director, Athletic Director, and varsity coaches for verification of/ additional collection of statistics in support of the nomination.
- **Early-Mid February:** Selection committee will meet to discuss nominees and make selections to the Hall of Fame.
- **Late February:** ‘C’ Club Board Chair notifies finalists to check on attendance at Hall of Fame Induction.
- **By March 1:** Inductees will be announced and nominators will be notified as to the decision regarding their nominee.