Planning to take a leave (personal, medical, or military)?

Learn about the leave processes visit the Dean of Students website and or meet with Assistant Dean of Students (507-222-4075)

Consult with
- Your academic advisor
- Your Class Dean
- Student Financial Services
- Advisor to International Students (PDSO)

Decide to take a:
- leave of absence (LOA) also known as a personal leave,
- medical leave of absence (MLOA),
- or military leave

Fill out form Leave of Absence/Withdrawal Request Form and submit

Set up an appointment to meet with Assistant Dean to discuss leave process and return process

LOA, MLOA, or military request is processed
- Need to know offices and academic advisors are informed
- Student receives a confirmation email
- Leave letters are sent to permanent address

Offices may communicate with you to arrange a pre-departure meeting or gather additional information such as Residential Life, Student Financial Services etc.

Ready to return? Follow the Process for Returning from a Leave/Withdrawal and follow the appropriate deadlines: fall- August 1, winter-December 1, spring - February 20

Students on a leave need to be cleared by the Dean of Students Office to return to campus