General Information
- Contact: Tegra Straight (tstraight)
- Up to 10 hours per week, paid

Mandatory Training
- August 25, 2016: Return to Campus for Combined GSC and Residential Life Fall Training
- August 25-September 3, 2016: Combined GSC and Residential Life Training

Q&A House Manager & GSC Liaison
The GSC and Residential Life are looking for a creative, talented, and organized individual to serve as the House Manager for Queers & Allies (Q&A) House and serve as a Liaison to the GSC. In collaboration with other residents of the house the Houses Manager will uphold the mission and goals established for Q&A House and work with the Office of Residential Life to meet all administrative and facility needs of the house. Please contact Tegra (tstraight) with questions about this position.

Mission of Queers & Allies House
Queers & Allies House provides a community-building space for lesbian, gay, bisexual, transgender, queer, questioning, asexual, intersex and allied students of Carleton College. The house serves as an alternative living space for LGBTQA+ students, and offers outreach to build cohesion in the larger community of the college. These functions are intended to promote understanding of LGBTQA+ issues and to affirm the needs and experiences of LGBTQA+ students at Carleton.

Goals for Queers & Allies House
1. To provide a living situation where students can live in a queer-focused and queer-friendly space.
2. To enrich the LGBTQA+ community on campus through regular social and community building events

General Responsibilities
- Attend GSC/Residential Life fall trainings
- Communicate with Residential Life regarding facilities and maintenance issues
- Meet all administrative deadlines as established by Residential Life
- Set-up community expectations for house residents that establishes a safe and clean living environment
- Work with GSC in programming development and implementation
- Host a minimum of two programs per term
- Assist the House Adviser in the selection of residents for the house
- Attend GSC Affiliate/GSC Staff meetings
- Assist residents in roommate conflicts or in settling house issues; refer to Adviser as needed for support or guidance
- Meet biweekly with House Adviser or as needed throughout the term

Qualifications
- Must be available for Fall training
- Carleton student in good academic and disciplinary standing
- Enthusiasm and willingness to learn
- Interest in fostering a safe and welcoming living environment
- Attention to detail and strong organizational skills