2009-2010 Carleton Connections Program

Carleton Connections Program
Intercultural Peer Leader Application
2009-2010

Intercultural Peer Leader Mission Statement

*The mission of the IPL is to enhance the retention of students of color by serving as a mentor and acting as a liaison with the academic, social, and cultural support mechanisms available at Carleton College and within the Northfield Community.*

Program Description

The Carleton Connections Program is a mentoring service that pairs first-year students from underrepresented backgrounds with Intercultural Peer Leaders—successful, well-adjusted students in their second, third, or fourth year of study at Carleton. Intercultural Peer Leaders guide first-year students as they experience living, growing, and succeeding in Carleton’s multifarious and oftentimes rigorous environment. Intercultural Peer Leaders strive to provide exemplary leadership and sound while working to connect their mentees to the social and academic support and retention systems on campus.

Paying particular attention to the academic, social, and cultural development of first-year students, the Intercultural Peer Leaders, with the support of Intercultural Life staff and other key personnel at the college, provide a range of programs and activities in three major areas: Academic Achievement, Health and Wellness, and Cultural Identity Development. Students who understand how these areas affect their lives have a better chance of success at Carleton, and it is the program’s goal to connect students campus resources that will help them navigate their development in these areas.

Intercultural Peer Leaders are seen as ambassadors of the Office of Intercultural Life and may apply to live in the Intercultural House (Stimson House).

Eligibility

Rising first-year, sophomore, and junior students interested in working with first-year students are encouraged to apply. Applicants are required:

- To be in good academic standing
- To be on-campus the entire academic year
- To be active in the Carleton Community
- Preference will be given to those living on campus, or in a College affiliated house

Expectations

The Intercultural Peer Leader position is a ten-hour a week commitment for three terms (fall, winter, and spring). IPLs are required to adhere to the job responsibilities listed in the position description. Also, IPLs are required to return to campus early in the fall to begin training.

Application Deadline: Friday, April 3 2009
Office of Intercultural Life-Scoville 9
(For students going off-campus spring term: Monday, March 2, 2009)
Office of Intercultural Life-Scoville 9
Position Description

Provide Support, Advice, and Referral to Advisees
- Recognize, accept, and demonstrate a personal interest in each advisee.
- Provide programs that introduce college resources to first-year students.
- Have knowledge of campus resources and refer students accordingly.
- Provide open and honest dialogue regarding student life at Carleton.
- Consult with students on academic rules and regulations and on academic adjustment skills.
- Be actively involved in the academic decisions advisees make by providing information about academic regulations and policies such as S/CR/NC, late drops, the Academic Standing Committee, etc.
- Become familiar with the personal/scholastic background and future educational and career plans of your advisees.
- Assist in the cultural development of each advisee as needed or requested.
- Help advisees recognize problem areas and then provide guidance toward resolution.
- Work with other departments (ASC, GSC, Wellness Center, Career Center, Off-Campus Studies, Dean of Students, etc.) and educate advisees of services offered through these offices.

Work with the Intercultural Community
- Be involved in the activities of the intercultural community.
- Connect and introduce students to intercultural student organizations.
- Keep informed of the needs and concerns of students of color.
- Sponsor or co-sponsor events, workshops, and activities.
- Demonstrate an appreciation of all people by working effectively with students of different racial, ethnic, religious, and cultural backgrounds.
- Connect advisees to the Office of Intercultural Life and its programs.

Acquire Cultural Competence
- Demonstrate effective cross-cultural communication.
- Maintain a commitment to educate and sensitize oneself to diversity issues.

Administrative Duties
- Participate in weekly individual supervision with your IPL Supervisor.
- Be present at weekly group meetings.
- Initiate contacts and coordinate programs with designated student support offices as assigned.
- Submit weekly reports.
- Attend required Carleton Connections programs.
- Attend events sponsored by the Office of Intercultural Life.
- Attend mandatory training sessions.
- Designation as a campus driver is a plus!

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Campus Information:

Name

Campus Address Phone Number

Gender Year Current GPA

Major

Email

Racial/Ethnic Identity (Optional)

Home (Summer) Information

Street

City State Zip

Phone Email

Country (if other than the U.S.)

1. Please compose an essay on what has led you to the decision to become an Intercultural Peer Leader.

2. Attach a résumé listing campus organizations and committees in which you participate, current or previous leadership positions you have held, and your work experiences, including volunteer activities, especially those in which you have advised or tutored others.

3. If you are interested in living in Stimson House, please write an essay to tell us how you would contribute to the living environment and goals of the house.

Distribute the enclosed evaluation forms to two non-relatives who know you well. A Carleton faculty member must complete at least one form. Below, list the names of the individuals who will be submitting references for you.

Name Extension

Title Email

Name Extension

Title Email

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Evaluation Form

To be completed by applicant:

Name _______________________________________________________________________________

Sign here if you waive your right of access to the information contained in this recommendation, thereby
insuring its confidential nature.

Signature of applicant    Date

To be completed by evaluator:

How long and in what capacity have you known the applicant? ________________________________________________

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Below or on a separate sheet of paper, please write an appraisal of the applicant.

very strongly  not at all

I recommend this candidate (circle one)     5  4  3  2  1

Name _____________________________________Title______________________________________

Signature __________________________________Date______________________________________
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