The exact content and layout of a course page can vary considerably depending on various factors, such as the preferences of the owner and the actual course content. Below are listed some of the most common elements (or blocks) you will find on a course page, using the example of an academic course.

Your Web Browser Matters
Moodle@Carleton does not perform equally well on all browsers. To guarantee full functionality, please use the Firefox browser on both Mac and Windows. You can download this browser from: http://www.getfirefox.com.

Topic Outline or Weekly Outline
The main body of any course page is dedicated to the Topic Outline – a list of topics each of which may contain multiple links to other resources. In the case of an academic course, the owner, in this case a faculty member, will most commonly use this to display a weekly outline of the course for the term.

If you want to display a single topic (or week), you can hide and reveal the other topics using the buttons to the right of that topic.

Assignments and Quizzes
Within the topic or weekly outline, course owners can include activity links, including assignments and quizzes. This will of course be particularly common for academic courses. Participants access these activities by clicking on the link, which will take them to a page created specifically for the assignment or quiz, of which there are various types.

The following are types of assignments available in Moodle@Carleton. In all cases, details or instructions will normally be displayed on the assignment page.

- Upload a File: This type of assignment allows each participant to upload a single file, of any type. This might be a Word processor document, an image, a zipped web site, or anything that the course owner asked participants to submit.
- Online Text: This assignment type asks participants to write their response to the assignment online via the assignment page using Moodle@Carleton’s built-in editor. Owners have the ability to grade them online and even add inline comments or changes.
- Offline Activity: This refers to assignments which must be completed outside the Moodle@Carleton system, such as elsewhere on the web or face-to-face.

The following are types of quiz which are available through Moodle@Carleton. As with assignments, instructions for the quiz will normally be displayed on the quiz page.

- Multiple Choice: In response to a question, participants select one or more answers.
- Short Answer: In response to a question, participants submit a word or short phrase.
- Numerical: Similar to a short answer question except participants submit a numeric answer which may have an acceptable range or margin of error.
- True/False: In response to a question, participants answer True or False.
- Matching: Participants must match a list of questions with a list of answers.
- Embedded Answer: Participants are presented with a passage of text containing various embedded questions and answers.
- Random Short-Answer Matching: Similar to a Matching question, except participants are presented with a list of randomly selected Short Answer questions.
-Course owners can also apply the term Assignment or Quiz to another resource, such as an uploaded document which links directly from the course page.

Administration
As a participant, you will normally only see two links under this heading.

- The Grades link will take you to a page which displays your grades for the course to date, where appropriate.
- The Edit Profile link will take you to your profile maintenance page. Note that your profile is global and not specific to each course, so any changes made here will be effective throughout Moodle@Carleton.
Calendar
Apart from its normal function, the calendar highlights course event dates, such as assignment due dates or exam dates. If you move your mouse over a highlighted date, the details of the event will be displayed along with any corresponding links.

People
This resource box provides a link to a page listing all participants (including owners) of the current course.

You can in fact view participants from any course in which you are enrolled by selecting the corresponding course from the My courses pull-down at the top-left of the page. You can also change the amount of information which is displayed about each participant on this page using the User list pull-down at the top-right of the page.

To view the personal profile of a participant either click on the participant’s name (in the “Less detailed” view), or click on the Full profile… link (in the “More detailed” view). The Personal Profile screen will appear and present you with three tabs:

- The Profile tab (default) displays basic profile information about the individual.
- The Forum posts tab will display a list of all the comments that the participant has posted to forums related to the current course.
- The Blogs tab will display any blog entries made by the participant.

Information Blocks
In addition to standard page elements, course owners can provide links to all kinds of additional, presumably related, materials. For example, an owner could include an element called “Course Information” which, in the case of an academic course, could include links to submission guidelines, sample exam questions, or even office hours.

Such information blocks are completely customizable, their appearance and content entirely at the discretion of the owner. As such they may vary considerably from one course to another.