Moodle Groups

The Groups feature allows a teacher to assign teachers and students to a group within a course. Participants in a course can belong to more than one group. The Groups feature can be applied to an activity, to provide sight or interaction separation of students.

Setting Up Groups:

- To create a group, select **Groups** from the **Administration** menu.
- Here there are two categories: on the left, the Groups category displays the groups that have been created. On the right, the Members of category shows the participants that are in the selected group.
- To create a group, click on Create Group, this will allow you to create a name and description for the group. After completing the group name, click on Create group. **When naming groups, don’t use spaces.**
- Once the new group has been created, select the Add/Remove users button to add or remove participants from a selected group. Select a participant from the right column and click the add arrow (pointing right) to add that participant to the group. Select a participant from the left column and click the remove arrow (pointing left) to remove them from the group.
- Click the Back to groups button to return to the Groups page.
- Groups must first be created, then forums or other activities are designated for group access. We have provided instructions for creating groups, creating group activities, and interacting with these activities below.

Group Modes

- The group mode can be defined at two levels: within individual activities and within an entire course.
- There are three options for group modes:
  - No groups: There are no sub-groups, everyone is part of one big community.
  - Separate groups: Each group can only see their own group, others are invisible.
  - Visible groups: Each group works in their own group, but can also see other groups.

Set the Course Default to Groups:

- The options for setting Group defaults for the course are located in Settings link in the Administration block.
- Located in the Groups area, the Group mode tab allows for three options of group settings (as described above). The Force tab determines whether or not this setting is forced within the course.
- If the group mode is "forced" at a course-level, then the course group mode is applied to every activity in that course. Individual group settings in each activity are then ignored. This is useful when, for example, one wants to set up a course for a number of completely separate cohorts.

*NOTE: If the course setting "Force group mode" is set to "Yes" then the option to define the group mode for individual activities is not available.*