ALL COURSE OFFERINGS, HOURS, ROOMS & INSTRUCTORS ARE SUBJECT TO CHANGE. Evening classes are not allowed without the permission of the Dean of the College.

<table>
<thead>
<tr>
<th>Monday/Wednesday</th>
<th>Tuesday/Thursday</th>
<th>Friday</th>
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<tbody>
<tr>
<td>8:30 – 9:40</td>
<td>8:15 – 10:00</td>
<td>8:30 – 9:30</td>
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<td>9:50 – 11:00</td>
<td>9:30 – 10:35</td>
<td>9:40 – 10:40</td>
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<td>11:10 – 12:20</td>
<td>10:10 – 11:55</td>
<td>Convocation</td>
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<tr>
<td>12:30 – 1:40</td>
<td>Common Time</td>
<td>12:00 – 1:00</td>
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<td>1:50 – 3:00</td>
<td>1:15 – 2:20</td>
<td>1:10 – 2:10</td>
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<td>3:30 – 4:30</td>
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Carleton College is registered as a private institution with the Minnesota Office of Higher Education pursuant to the Minnesota Statutes, sections 136A.61 to 136.71. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.

The Carleton Bookstore orders textbooks which are required or recommended for each course and makes this information available on the web at [http://go.carleton.edu/textbooks](http://go.carleton.edu/textbooks). Textbook information becomes available as faculty submit their orders. While every effort is made to secure textbook information in a timely fashion, such information may not be available at the time of registration.

A regularly updated electronic copy of the schedule of classes is available via the Registrar’s Office website: [apps.carleton.edu/campus/registrar](http://apps.carleton.edu/campus/registrar). Questions may be addressed to the Office of the Registrar at 222-4289.

INSTRUCTIONS FOR REGISTRATION -

Web registration dates for on-campus academic courses, Physical Education activity classes, and Carleton Off Campus programs can be found on the Academic Calendar. You must discuss your registration with your adviser and confirm your advising meeting on the HUB prior to registering. See the Registration Instructions document at [apps.carleton.edu/campus/registrar/webregistration/](http://apps.carleton.edu/campus/registrar/webregistration/) for more detailed information.

Web registration is queued. Your priority time is published on the "Am I Registration Ready?" page on the Hub. You cannot register prior to your priority time, but you can create your online “preferred sections” list before then to expedite your registration when your priority time arrives. Although students typically register when their published priority time begins, you are allowed to register and make changes to your registration via the Hub from your priority time up until the drop/add deadline. After that time, neither registrations nor registration changes will be
accepted via the web. The normal credit load is 18 credits per term; students are not allowed to drop below 12 credits in any given term.

REGISTERING LATE
All full time students who will be studying on campus in a succeeding term will be expected to register for that term during priority registration. Those who do not will be contacted shortly thereafter to clarify their intent to attend during the following term. Failure to register by the end of the first week of the term will be regarded as withdrawal from the College.

REGISTRATION CHANGES
After you have registered, you may access your class schedules on the Hub. IT IS YOUR RESPONSIBILITY TO CAREFULLY CHECK YOUR SCHEDULE AND MAKE ANY NECESSARY CORRECTIONS. Changes can be made via the Hub until 11:59 p.m. on Sunday following the first day of classes when classes begin on a Monday (or until 11:59 p.m. on Tuesday following the first day of classes when classes begin on a Wednesday). The following exceptions require the use of a drop/add card (available in the Registrar’s Office):

- to add a first 5-week course
- to change course sections (e.g., drop MATH 111.01 and add MATH 111.02)
- to add or drop a second 5-week course after the first week of the term
- to drop a 0-credit PE activity course after the first week of the term
- to change course levels (e.g. MATH 111 to MATH 121)

Your card must be submitted within published drop/add or change-of-section deadlines.

If you waitlisted a course and the instructor has given you permission to add the course, the Registrar’s Office will send an email with instructions on how to add the course; students will have one day after receipt of this email to register for the course online.

SOPHOMORE PRIORITY (Students currently in their first through fifth term at Carleton) noted in the schedule means students are allowed to register for the next term’s courses in the following order: sophomores, first year students, seniors, juniors. Sophomores in their sixth term are registering for their seventh term (or as a junior). Students who will be in their seventh through twelfth terms (juniors and seniors) wanting to register for such a course must waitlist in the “WL” section and may register for the course if the instructor grants permission, however, waitlisted sophomores and first year students will have waitlist priority. The Registrar’s Office sends emails to waitlisted students who have permission to register; students will have one day after receipt of this email to register for the course online.

INDEPENDENT STUDY
Independent study registration is a paper process. You will not be able to register for independent study via the web. You must submit your completed independent study forms to the Registrar’s Office by the published deadline during normal business hours. 290/390, 291/391, 292/392 for all subjects, as well as BIOL 394, CHEM 394 and PHYS/ASTR 356 PSYC 300, are considered independent study and require a paper registration process. Forms for BIOL 394, CHEM 394, PHYS/ASTR 356 and PSYC 300 are available on the HUB or from the Registrar’s Office; and independent study forms are also available in the respective academic departmental offices. Registration and drop/add deadlines pertain to Independent Study.