CARLETON COLLEGE 2009-2010 WORK PREFERENCE FORM
NEW STUDENTS

Name: ____________________________ I.D.#: _______________________

Home Address: ____________________________ Expected Major: ____________________________

Please indicate only your first five (5) choices. (1 = most preferred, 2 = next preferred, etc.) Work assignments will be coordinated with your preferences on the basis of work availability. Returning students are assigned first; therefore, most first-year and transfer students are assigned to Dining Services or Custodial Services.

Do you have a valid driver’s license? __________ Do you have a clean driving record? __________

____ Building Maintenance (Shop) ______ Arboretum Crew
____ Computer Lab Assistant ______ Modern Language Lab Assistant
____ Computer User Support (Language) ______ Music Department
____ Computer Programmer ______ Choral
 (Language) ______ Instrumental
____ Computer Maintenance ______ Office Assistant
____ Custodial Services ______ General Assistant in a Science Dept
____ Data Entry (Science) ______ Recreation Center Attendant
____ Fitness Center Attendant ______ Register Operator/Bookstore
____ Dining Services/Catering ______ Office Assistant
____ Grounds Maintenance (Office) ______ Security Patrol
____ Intramural Czar ______ Post Office
 (Sport) ______ Technical Assistant/Theater
____ Lifeguard (specify certification) ______ Telemarketing fund-raising for Carleton College
 ______ Red Cross Lifeguard Training ______ Other (Please Specify)
 ______ Red Cross Comm. First Aid & Training
 ______ Red Cross CPR for the Pro. Rescuer
____ Manager for Athletic Team (Sport) __________

Do you have any factors that limit the amount or type of work you can do? If so, please explain:
____________________________________________________________________________________________

If you would like to be considered for an off-campus job with a local non-profit organization, please check this line____.

____ day care assistant ______ coaching: sport
____ tutoring/mentoring children ______ other (please specify)
____ work with handicapped adults ______ ESL program assistant (fluent in Spanish)
____ museum/gift shop assistant ______ Middle School Youth Center assistant

You may refuse all or part of your work assignment for 2009-2010 by sending our office a written statement. If you change your decision, you might not be assigned to your original position and might not readily find another position.

Please use the reverse side of this form to provide any additional information that will assist in making your work assignment (special skills, previous work experience, certifications, summer jobs, country where you have lived/studied abroad, etc.).