Carleton College 2013-2014 Work Preference Form

*New Students- Complete and return this form if you intend to participate in the student employment program*

Name: ___________________________________ Student I.D. ___________________ Expected Major__________________
(Print clearly)

**SKILLS** Please tell us about your experience in any of the following areas – be specific.

Foreign languages studied___________________________________________________ Native Speaker?________

Computer Skills (Programming/Hardware/Support)____________________________________________

Video or Audio Editing ________________________________________________________________

Office Experience______________________________________________________________

Lifeguard/First Aid Certifications________________________________________________

___Office Skills     ___Cashiering     ___Videography     ___Sewing     ___Tutoring/Mentoring Children

___Food Service      ___Barista       ___Audio Visual     ___Photo Editing      ___Customer Service

Tell us about any additional experience (paid or volunteer), classes or internships that you would like us to consider when placing you._________________________________________________________________________________

_________________________________________________________________________________________________

If you need additional space use the back of this form or attach a resume.

Do you have any factors that limit the amount or type of work you can do? If so please explain:

_________________________________________________________________________________________________

**Preferred Work Areas** – Please indicate your top five choices. (1 = most preferred, 2 = next etc.)

Work assignments will be coordinated with your preferences on the basis of work availability. Returning students are assigned first; therefore, most first-year students are assigned to Dining Services and Custodial Services.

___Arboretum Crew       ___Grounds Maintenance     ___Office Assistant

___Bookstore            ___Fitness Center Attendant ___Office

___Custodial Services   ___Intramural Czar       ___Science- general assistant

___Dining Services      ___Lifeguard             ___Dept Bio ___Chem ___Physics

___Occasional Catering  ___Library – Shelving     ___Theater

___Computer User Support ___Instrumental Library ___Telemarketing fund–raising for

___Computer Maintenance (Music Dept) ___Modern Language Lab Carleton College

___Web Services         ___Language                ___Other (Please specify)

___Media Tech

*If you were awarded State or Federal work study you are eligible to work with an off-campus community service organization. Please go to http://apps.carleton.edu/campus/act/cbws/ for additional information.*