OFF-CAMPUS STUDIES BUDGET WORKSHEET
Non-Carleton Programs & Carleton Global Engagement Programs

Student Name: _______________________________________________________________________

Email address: ________________________________________@carleton.edu  Student ID: __________________________

Program Name: ___________________________________________________________________________________

Program Sponsor: _________________________________________________________________________________________

(For example: SIT, DIS, CIEE, Butler, ACM, etc.)

Program URL: _____________________________________________________________________________________________

Program Dates (mm/dd/year): ______________________ to: __________________________

Program Costs for Non-Carleton Programs:
List below program costs NOT covered by the program fee. For financial aid recipients, documentation is required for any expense with a *.

1. Room* __________  9. Travel Insurance* __________
2. Board* __________
3. Books, Supplies __________
4. Application Fee* __________
5. Travel to/from Program Site* __________
6. Additional Program Travel __________
7. Passport, Photo, ID __________
8. Visa __________

Program Fee* (amount billed by program sponsor): $ __________(AA)

Total Costs not covered by the Program Fee (items 1 through 10 above): $ __________(BB)

Carleton Administrative Fee^ $ ______500_ (CC)

^Carleton students enrolled in a Carleton-Global Engagement program are not charged the Administrative fee.

TOTAL COST: $ __________

For Financial Aid Recipients: Checklist of required attached documentation.

[ ] Documentation of program fee and other expenses: e.g. program cost sheet, web printout of program costs, program billing statement.

[ ] Documentation from flight search: your confirmed travel itinerary and costs; or a print-out of a flight search for your travel to/from the OCS site (Kayak, Orbitz, Student Universe, etc.).

I have reviewed the costs associated with this off-campus program and understand that any additional expense beyond the cost of a term at Carleton is the responsibility of the student/family. For more expensive programs, I have the option to request additional loan assistance by completing the Off-Campus Studies/Financial Aid Scholarship and Loan Application. I understand that if my program is less costly, that my financial aid will be reviewed and adjusted. I understand that any scholarships I receive for my program must be reported to the Office of Student Financial Services. Furthermore, I understand I must be enrolled as a full-time student to receive financial aid for off-campus study.

Signature __________________________________________    Date ________________

Return completed form to Student Financial Services (lower level of Scovill Hall) or fax to 507-222-4269 or e-mail to financialaid@carleton.edu

SCHOLARSHIP and LOAN INFORMATION: Note that summer Non-Carleton programs are not eligible for any Carleton College aid.

If you would like to be considered for a scholarship or loan, please complete the Off-Campus Studies/Student Financial Services Scholarship and Loan Application available on the Student Financial Services website, http://apps.carleton.edu/campus/sfs/applying_aid/aid_ocs/ Scholarship Deadlines are published on the application.

More scholarship information is available at the OCS website: http://apps.carleton.edu/curricular/ocs/money_matters/carletonscholarships/