**Hulings Exhibition Guidelines**

The Hulings Atrium is a wide hallway with picture rails for hanging artwork. Lighting is from skylights and soffit-mounted fluorescent fixtures (West side only) that cannot be directed, dimmed, or altered in any way.

Prospective exhibitors will provide

- name(s) and complete contact information of those responsible for installation and removal, and any faculty member involved
- purpose
- proposed dates (subject to availability and approval)

- Objects will be hung using existing picture rail/hook/wire system. If holes are made in walls, exhibitor must pay Facilities for repair and repainting.
- Lightweight objects and labels may be hung with adhesives, if removable and residue-free (such as 3M Command Adhesive products)
- No use of pedestals allowed, and objects on wall must be low-profile to allow free-flow of pedestrian traffic
- Display the exhibition title, statement, and object labels