APRIL 25, 2021: ZOOM REAUTHORIZATION REQUIRED [FOR SOME]

Zoom has announced that those who have integrated Zoom into their Google Calendar using Zoom for Gsuite will be required to “reauthorize” on April 25th. This change is a part of Google’s rebranding from Gsuite to Google Workspace, and Zoom has updated their plugin to align with Google’s changes.

How This May Impact You: This only impacts you if you’ve installed the Zoom for Gsuite plugin to sync your Google Calendar and Zoom. If you are not using the plugin, there is nothing you need to do. For those who are using the Zoom for Gsuite Plugin, You will have two options: Authorize or Decline.

1. Click Authorize and your Zoom / Google Calendar functionality will continue as normal.
2. If you decline [or skip authorization], you will lose the ability to integrate Zoom video conferencing directly in your Google Calendar invites—until you do choose to authorize. You will still be able to schedule your meetings in Zoom, and then paste the Zoom URL into a Google Calendar invite.

How to Authorize: Below are the instructions Zoom as provided.

1. Open Google Calendar or Gmail and click the Zoom icon on the right side of the page.
2. If this is your first time using the add-on, click Authorize Access and follow the prompts to allow Zoom access to your Google account.
3. After authorizing access, click Sign in.
4. A browser window will open, sign in to your Zoom account and you will be redirected back to Google Calendar.

You May Also See a Notice in Your Google Calendar Invite:
**In a Nutshell:** When you see the prompts to “Authorize,” you’re welcome to follow those prompts.

**Additional Questions?** If you have additional questions about Zoom’s reauthorization, feel free to reach out to us at peps@carleton.edu. You can also reach us weekdays between 8am and 7:30pm through our Instant Video Support Zoom Link, which is on the top of the PEPS Home page.

Keep up the great work! Spring is here . . . and summer isn’t far behind! : )

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