

Name (please print): _____

Class Year: _____

Term Submitted: _____

Carleton College Writing Program Authorization for the Use of Student Work in Research

Congratulations on completing your portfolio! You may wonder how it will be used. Your portfolio is submitted as part of Carleton's Writing Requirement, which means that the work contained within it will be used for internal reports, subject to the same federal FERPA safeguards as your transcript and other educational data. See <http://www.carleton.edu/campus/registrar/ferpa.html> for more information about FERPA. Your permission is not required for these uses.

Why are we asking you for permission? Occasionally, researchers at Carleton will respond to external queries about the Writing Requirement. For example, representatives from accrediting agencies or external foundations may require reports to evaluate Carleton's writing program, or researchers may want to publish results of student performance within a specific category, e.g., gender. In such situations, data will be grouped and reported anonymously. It is also possible that brief quotations from student papers could be part of such research.

Will you be truly anonymous? In every case, the student's name will be hidden from everyone except the principal researcher, and under no circumstances will the authorship of any student be detectable if the research is published. In short, we guarantee that you will be unidentifiable if your work is used for study.

Why is your permission important? Sharing Carleton's writing results with other programs and agencies helps us know how well we are serving you, our students, and how well we are preparing you for your future. It also enables us to continue to make changes and improve our curriculum. Your participation in this process is vital. Please note that if you agree to let your work be so used, it still means that your portfolio will be returned to you.

I agree to let my writing be used in research under these conditions and state that I am 18 years of age, or older, as of today's date.

I would not like my writing to be used in research.

Signature

Date