Position Qualifications

Education: Minimum educational requirement is a bachelor’s degree or the equivalent.
Skills/Abilities: Strong communications skills; comfort with multi-tasking; analytical skills; ability to work in a team environment; proficiency in Microsoft Office suite of programs, particularly Excel and PowerPoint.

Responsibilities

What is a typical day as an analyst?
As an analyst, every day is different! Analysts travel about 30% of the time, and campus visits vary from discovery meetings with clients, to campus walk-throughs, to presentation delivery to campus leadership. In the office, responsibilities include, but are not limited to:

- Communicating with members to collect and understand the campus and its data
- Processing and analyzing data – what story do the numbers tell? What campus problems can the data help solve?
- Developing presentations to communicate the campus story, suggest strategic plans, and provide Sightlines recommendations.

Sightlines

Sightlines provides colleges, universities, and other institutions with the independent data and insights they need to make critical decisions about their facilities. Sightlines brings concepts of portfolio management to facilities so that our members can make the most of their limited resources.

Qualification Requirements

Minimum Cumulative GPA
3.0

Allowed School Years
All school years allowed

Allowed Majors
All majors allowed

Work Authorization Requirements
US work authorization required