Position Purpose: This is an exciting time for the B Corp movement, as we are gaining traction for the certification in Latin America and beyond. Standards Analysts work directly with companies and funds to support them in the process of becoming a Certified B Corporation or GIIRS-Rated by verifying their performance in the B Impact Assessment.

B Lab serves entrepreneurs through three interrelated initiatives that provide them the legal infrastructure and help them attract the customers, talent, and capital to scale.

- **Certified B Corporations ("Empresas B" in Spanish):** B Corp certification is to sustainable business what LEED certification is to green building or Fair Trade certification is to coffee. B Lab certifies that B Corps meet rigorous standards of social and environmental performance, accountability, and transparency.
- **Mission Alignment:** Through the leadership of the B Corp Community, legal frameworks that include a required commitment for the consideration of stakeholders have been established in 35+ States and 7 countries, including a new type of corporation—the Benefit Corporation—that best meets the needs of entrepreneurs and investors seeking to use business as a force for good.
- **B Analytics:** B Analytics hosts the world’s largest database of verified social & environmental performance data of private companies (2500+ companies) for investors, business associations, government, and companies.

**About Working at B Lab**

We treat our employees like family, because they are. And we treat our daily environment like a second home, because it is. Embracing uncertainty, we take initiatives and fail forward together. We take the work, not ourselves seriously - making ample time for fun along the way.

**Benefits Include**

- Medical & Dental Coverage
- 40 Hours of Paid Time Off for Community Service
- Paid Parental Leave
- Educational and Professional Development Reimbursements
- Flexible Work Options

**Perks of working at B Lab**

- Flexible work options
- Open, welcoming workspace
- Staff retreats twice per year
- Team Lunches, Dinners and Social Hours

For more information, visit [www.bcorporation.net](http://www.bcorporation.net), [www.b-analytics.net](http://www.b-analytics.net), and [www.benefitcorp.net](http://www.benefitcorp.net).

**Contacts**

Alicia Agnew

**Desired Skills**

- Experience in business, preferably in a role with external-facing responsibility
- Passion for using business to solve social and environmental problems
- Excellent written and verbal communication skills

**Qualifications**
• Relentless problem solver with collaborative style
• Facility with Microsoft Suite or Mac equivalents, including Excel; Adobe Acrobat

Other considerations

• Experience in corporate social responsibility, standards, or other areas of business sustainability
• Experience working with Salesforce or other CRMs
• Willingness to travel 5-6 times a year
• Fluency in another language
• Flexibility to work modified schedules 1-2 days per week (e.g. 7am-4pm)

Responsibilities

Position Functions:

• Assist companies in completing the certification or rating process. Typically it includes the following:
  o Review companies’ Impact Assessment (data about the company’s social and environmental performance (www.bimpactassessment.net)
  o Manage companies in validating their assessment responses by phone, supporting documentation, and Onsite Review processes
  o Guide companies through the B Corp Legal Framework and legal requirement for certification
  o Provide concrete suggestions for companies to improve their score
  o Provide basic technical support to companies using the assessment platform
• Assist fund managers, institutional investors, business associations, and industry group networks in adopting the standards for their investees or members.
• Provide continual feedback to the team that manages the Standards to support improving the Standards and the ratings process.
• Provide feedback and support to improve the technology platform.

The individual is responsible for independently managing external relationships with companies. The role reports to the manager of the Standards Analyst team and works closely with others on the Standards Analyst, Standards Development, and Product Development teams internally.

Interviews that are related to this job

B Lab
B Lab | Preselect

January 8th 2016 in

Qualifications

Allowed School Years
Senior

Allowed Majors
All majors allowed

Work Authorization Requirements
US work authorization is required