**Application for ENTS Summer Internships 2019**

**Deadline: Friday, February 15, 2019**

Name Class

Major Major Advisor

Faculty Member for Letter of Recommendation

Faculty Member for Letter of Recommendation

**Please have the organization contact the ENTS Program Administrative Assistant to acknowledge your proposal of collaboration and to update ENTS about the status of your acceptance for the position.**

Organization (please provide a link to the organization website, if it has one):

Website:

Supervisor/Organizational Contact:

Supervisor/Organizational Contact Information: (phone number & email)

Address:

Position Title:

Status of Internship or Research Assistantship Application:

Deadline for Decision of Acceptance:

**Please attach your response to the following questions on another sheet.**

**Proposed Internship/Research Assistantship:**

Please include a one-page typed description of your proposed internship or research assistantship, making sure to include details about how you became interested in the position, what activities you plan to carry out during the summer, and how you are going to bring these experiences back to the larger community. Please submit a brief timeline showing the activities you expect to be involved in.

**Financial Information:**

The ENTS Program can only fund the internships up to $4200. Keeping that in mind, please submit an approximate budget by completing the Budget Worksheet for your internship itemizing major expenses such as housing, travel, etc. If you have additional funding sources, please include that information as well.

Applicants for a research assistantship at another institution should inform us what steps they have taken to secure funding from other sources. ENTS will fund research assistantships at other institutions only if there is no other source of funding available.

**Educational Information:**

Why are you qualified for this position? What relevant courses have you taken? What previous internships or other relevant experience have you had? How would this experience contribute to your Carleton education, specifically to the ENTS major?

**Extracurricular Activity:**

Briefly outline any involvement you have had with the environmental community either at Carleton or elsewhere.

**Please send to Lisa Falconer at** [**lfalconer@carleton.edu**](mailto:lfalconer@carleton.edu) **or campus mail 2-GDSELL.**

Budget Worksheet

Please attach any additional information that would be useful in considering your request for funding.

Student Name Dates of Internship

**Budget**

Lodging $

Transportation $

($0.14/mile for personal car use. If a college car is used, the college mileage fee for the particular car will apply. Use the least expensive airfare when air travel is necessary. The least expensive mode of transportation will be funded unless other mode(s) are deemed necessary for the successful completion of the project.)

Food $

Fees (program fees, admission fees, etc.) $

Other expenses (please itemize).

Other       $

Other       $

TOTAL $

**TOTAL BUDGET $**

Stipend/Wages Paid by Organization $

Additional Funding Sources

List $

$

**STIPEND REQUESTED FROM ENTS (MAX. $4200) $**

For Office Use Only

**Approved budget**

Department Signature

Comments:

Fund Account #