Central Area Neighborhood Development Organization

**Mission:** Led by Residents and the greater Central Community; Central Area Neighborhood Development Organization works to support and strengthen the Central neighborhood in the areas of community building, economic development and housing through engage and informed action, fostering a neighborhood where everyone can thrive..

**Vision:** Central neighborhood is a safe, clean, vibrant community, where all residents are active participants, united in strengthening the quality of life and economic stability of the neighborhood.

**Values:** Central Area Neighborhood Development Organization (CANDO) is a community driven neighborhood organization. All activities are developed and executed by those who live and work in Central neighborhood. CANDO is run under democratic process and while we understand that whomever participates makes final decisions, we hold the value that those who participate are empathetic and understanding in that their decisions effect many people. We encourage continued education for everyone in our community in the areas of culture, community dynamics, economic development, government and housing. We strive to provide opportunity for growth through learning for all. We as a community invest in the whole of Central neighborhood.

**Who We Serve:** According to the 2005 to 2009 Compass Report and 2013 Census Report the Central community is made up of 8,307 residents, 44% Latino, 25% African American, 21% Caucasian, 3% Asian or Pacific Islander, 3% Two or more Races and 2% Native American or Native Alaskan. 51% of these residents speak a language other then English in their homes and 54% of the residents are renters. The median income in Central neighborhood is $36K and 26% of the residents in Central live below the poverty line.

**Contact Us**
Please see information below to apply for this position.

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Minneapolis, MN 55407
612-824-1333
hannah@thecentralneighborhood.com
www.thecentralneighborhood.com
Central Leadership Organizer

Overall Responsibility
To engage Central residents and the greater community in CANDO through outreach and promotion of the organization. To raise awareness of the organization in the community. To organize residents around issues they are passionate about for community driven outcomes. To support the mission of CANDO and assist in its activities.

Key Responsibilities

• Outreach: Speak with, educate and empower Central residents, business owners and other community members about CANDO, its programs and opportunities for involvement.

• Engage: To engage and organize residents around place based issues that effect their quality of life and neighborhood livability. To collect information from residents while supporting sustained and creating new ways for them to become empowered through the organization. This includes events, publications, one-on-one outreach and recruiting new volunteers and leadership.

• Learn: Work with the other CANDO staff to create ongoing education opportunities for the community around the issues they care about to empower them towards action. This includes workshops, seminars, hands on experiences and other forms or learning opportunity.

• Action: To ensure the engagement of decision makers in conversations and community planning around issues that effect Central neighborhood.

• Manage and lead administrative tasks such as file maintenance, website updates and developments and communications.

• Write grant proposals to support general operating and project work.

• Work with CANDO staff and community as a team to develop and implement projects, programs and events.
Reports To

• Neighborhood Development Administrator: Through weekly staff meetings and yearly work plans CANDO staff ensures the mission of the organization is being fulfilled and communication is being maintained.

Requirements

• Experience in community organizing and community leadership development. Commitment to social justice issues.

• Strong organizational skills and ability to work in both teams and alone.

• Strong verbal and written communication skills. Including the ability to work and communicate effectively with a diverse range of people.

• Strong verbal and written Spanish language skills. Native Spanish speaking candidates are strongly encouraged to apply.

• Proficient in both MAC/Apple Programs and Windows Programs. In example Pages, Keynote, Numbers, Excel, Microsoft Word and Powerpoint.

Desired Qualifications

• Be a resident of the Central neighborhood.

• Experience in neighborhood organizing work volunteering or in paid positions.

• Experience in facilitating meetings, trainings and focus groups.

Compensation and Resumes

• This is a part time position ranging in 15 to 19 hours per week.

• Evenings and occasional weekends are sometimes required.

• This position pays $15.00 per hour.

• Send resumes in PDF format to hannah@thecentralneighborhood.com.

• Please note CANDO will be accepting resumes until August 1st, 2013. We will begin the interviewing process after August 12th, 2013.