BUDGET WORKSHEET
OFF-CAMPUS STUDIES • FINANCIAL AID • SCHOLARSHIP

STUDENT NAME__________________________________________ ID #___________________ (located on your degree audit)
Your cell phone #___________________________ Your email address: ______________________ @carleton.edu

PROGRAM NAME: __________________________________________________________________
Program Sponsor: ________________________________________________________
(for example: SIT, DIS, CIEE, Butler, ACM, etc.)

Program Dates: _______________ TO_________________ Term(s) / Year of program: Fall 20___ Winter 20___ Spring 20___

Will you be taking a leave of absence from Carleton during the academic year you will be studying off-campus? If so, please mark the
term/year you’ll be on leave:
Fall 20___ Winter 20___ Spring 20___

**For all non-Carleton programs you MUST:
1. Attach the supporting cost estimates from the program’s website or catalog.
2. Include the webpage URL specifically for this information:

PROGRAM COSTS
Program Fee (amount billed by program sponsor): $ ___________

List below program costs NOT covered by the program fee.
(NB: For All Carleton seminars - room, board, books, and supplies are included in your Cost of Attendance.)

<table>
<thead>
<tr>
<th>ROOM</th>
<th>BOARD</th>
<th>BOOKS, SUPPLIES</th>
<th>HEALTH INSURANCE</th>
<th>ADDITIONAL PROGRAM TRAVEL</th>
<th>PASSPORT, PHOTO, ID</th>
<th>VISA</th>
<th>TRAVEL INSURANCE</th>
<th>TOTAL COSTS NOT COVERED BY THE PROGRAM FEE:</th>
</tr>
</thead>
</table>

HEALTH INSURANCE
You must have health insurance to be enrolled at Carleton. Only include cost here if:
1. You do not have insurance that covers you at the program site and your program requires it.
2. Your program requires you to buy additional insurance.

TRAVEL TO/FROM PROGRAM SITE
Include itinerary, if you have it, otherwise provide a tentative itinerary.

TOTAL COSTS NOT COVERED BY THE PROGRAM FEE: ____________

** You must be enrolled full-time in order to receive financial aid.

Please continue on other side ➔
Complete items 1, 2, and 3 below before submitting your petition.

1. Please list any other off-campus study programs you have participated in:
______________________________________________________________________
______________________________________________________________________

2. I have accepted all of my self-help (loans and student employment) and would like to be considered for a Carleton OCS scholarship (Dubrow, Shivers, Sosted, 1956):  YES  NO  (please circle)

   NB: Carleton scholarship application deadlines:
   Spring 2012 programs: February 6, 2012
   Fall 2012 programs: April 30, 2012
   Winter term 2013 programs: October 15, 2012
   Spring 2013 programs: February 4, 2013

3. I have reviewed the costs associated with this off-campus program and understand that any additional expense beyond the cost of a term at Carleton is the responsibility of the student/family. I understand that if my program is less costly, that my financial aid will be reviewed and adjusted. I understand that any scholarships I receive for my program must be reported to the Office of Student Financial Services.

Signature ______________________________________________    Date ____________________

LOAN REQUEST

Complete the info below ONLY
if you would like to be considered for LOAN funding
  to assist you with your OCS expenses.

Submit this completed form (both sides) to the Office of Student Financial Services, Henry House as soon as possible but no later than 30 days prior to departure. Please attach any additional information that would be useful in considering your request for additional loan funds.

I have reviewed the costs associated with this off-campus program and understand that any additional expense beyond the cost of a term at Carleton is the responsibility of the student/family. However, to assist with these additional expenses, I am requesting a loan for

$______________

_________ I have reviewed these costs with my parent(s). They are aware of this request.

_________ No, I have not talked with my parent(s) about this.

Carleton strongly recommends discussing this request with your parent(s)