INSTRUCTIONS FOR APPLICATION

1. The APPLICATION should be completed by the applicant and returned to Linda Luedke, PEAR Administrative Assistant, West Gym 207 by Monday, April 15, 2013. Please use a word processor to complete this application.

2. The LETTERS OF REFERENCE, academic and personal, should be given to (1) a faculty member who can assess your academic performance, motivation, and ability to work in a group and (2) another person (work supervisor, resident adviser, etc.) who knows your personal qualities. Leave the appropriate form with the faculty member willing to write for you and request that it be returned by the application deadline. It is the responsibility of each applicant to see that all materials are submitted by the application deadline. Professor Carlson will not act on any file that is incomplete.

3. A TRANSCRIPT and a DEGREE AUDIT of your Carleton work-to-date must be supplied with this application. Download your transcript and degree audit from the Hub.

4. A personal INTERVIEW will be scheduled with Professor Carlson. Eligibility criteria that will be considered during the selection process include faculty recommendations, satisfactory completion of academic prerequisites, GPA, personal qualities (maturity, independence, adaptability, ability to contribute to and engage with the group, willingness to initiate intercultural opportunities, flexibility, ability to deal with stress, a sense of humor, physical stamina), and compliance with College policies.

5. Students will be informed in writing of decisions on their application.

6. Students admitted to the seminar will be expected to confirm their intention to participate by signature on a letter of agreement due no later than Wednesday, June 5, 2013. The health form will be due no later than Friday, October 4, 2013.

NOTES:

1. A HEALTH FORM is NOT required before admission to a Carleton off-campus program. On acceptance to a program, students will be asked to complete a health history to aid the faculty director in preparing an appropriate environment to deal with any current health problems and/or to help the director or others respond on your behalf should you become ill abroad.

2. Applicants for Carleton programs should know that Family Educational Rights & Privacy Act prevents release of information which is professionally confidential to the Health Service or Counseling Center at Carleton but allows disclosure to faculty of information held in student files elsewhere within the College if it is determined to be of legitimate educational interest. Certain information from files in the office of the Dean of Students, for example, might be available if sought by the faculty director. A student who may be concerned about any information that might affect consideration of his/her place in a Carleton program has the right to provide his/her own interpretation of that information and is urged to discuss these concerns directly with the faculty director.

3. Regarding HEALTH INSURANCE, Carleton makes the same requirement off-campus as on: that all students will carry insurance to cover them for the duration of their enrollment. If accepted into this program, you will be required to ascertain that your current insurance will cover you abroad and to take out additional coverage for the period of the seminar if it does not.

4. A student with a DISABILITY that may affect participation should discuss necessary accommodations as soon as possible with the faculty director and/or the OCS Director.
1. Please complete the following spaces by printing clearly:

Name ____________________________ Year of Graduation ________ F/M ______

Permanent Address ______________________________________________________________
___________________________________________ Home Phone _________________________

Email ____________________________ Student ID Number ___________________________

Major (or intended major) ____________________________ Citizenship _________________

2. Please answer the following questions and essay questions, typed on a separate sheet of paper. Be sure to number your answers to correspond with the numbers below:

1. Your name.
2. List by name and term other off-campus study program(s) you have gone on or intend to go on.
3. List the courses in which you are currently enrolled (put an “**” by the courses that will apply to your major).
4. List the courses you plan to enroll in before departure on this program (put an “**” by the courses that will apply to your major).
5. List the name and department of one Carleton faculty member who will serve as an academic reference and one other faculty member who may provide a reference for you.

Essay questions:

6. Describe your principal objectives in wanting to participate in this program and how the program will benefit you personally and academically.
7. Please list the courses you have taken in political science, educational studies, PEAR, Spanish or related fields (economics, history, or anthropology/sociology).
8. Choose two of those courses and describe how they might benefit you on the program.
9. Describe any volunteer work, teaching, and/or coaching experience.
10. Describe briefly your extracurricular interests in college, your work experience, and your special interests.

3. Attach an unofficial transcript and degree audit, available on the HUB, to this application.
4. **Endorsement by your faculty adviser and signature:**
“We have discussed this off-campus studies program in the context of this student's academic goals. This student can participate in this program and meet all graduation requirements within the usual 12 academic terms.”

Adviser’s signature __________________________________________________________

Please Print: Name __________________________________________________________

Department Phone _________________________________________________________

**For international students only**
You must obtain the signature of the Director of International Student Programs in order to participate in an off-campus study program.

________________________________________________________
Director of International Student Program’s Signature Date

☞ Return your completed application no later than April 15, 2013 to Linda Luedke, West Gym 207, (mailstop: F- W GYM)
CONFIDENTIAL REFERENCE FORM

SPORT AND GLOBALIZATION IN LONDON AND SEVILLE
Faculty Director: Professor Bob Carlson
Carleton OCS Seminar, Winter 2014

To be completed by the applicant:

Applicant’s Name _______________________________________________

☐ I waive, or ☐ I do not waive my right of access to this reference form.

Applicant’s Signature: _____________________________ Date ___________

Name of Referee: Mr./Ms./Dr./Prof. ______________________________________

1. Is your recommendation based primarily on (check all that apply):

☐ Coursework
☐ Some personal contact
☐ Significant personal contact

2. According to the following criteria, how would you rate the applicant?

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<thead>
<tr>
<th>Attribute</th>
<th>Poor</th>
<th>Fair</th>
<th>Good</th>
<th>Excellent</th>
<th>N/A</th>
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<td>Academic ability</td>
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3. What role can you imagine the student playing in a group?

4. Is there anything else you would like to note about the student?

5. If you were a faculty director of an off-campus study program, would you be:

   □ Eager   □ Willing   □ Cautious   □ Reluctant

   to have the applicant participate?

_______________________________________________    __________________
Signature                                  Date

_______________________________________________    __________________
Name (please print)                  Phone

*Please return this form to Linda Luedke, West Gym 207, Mailstop: F-W GYM no later than Monday, April 15, 2013.*
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SPORT AND GLOBALIZATION IN LONDON AND SEVILLE
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