

**CARLETON FRENCH SEMINAR IN PARIS**  
**Spring 2008**  
**Application Deadline: October 12, 2007**

**INSTRUCTIONS FOR APPLICATION**

1. The **APPLICATION** should be completed by the applicant and returned to the French Department, LDC 340, by **October 12, 2007**. **Please use a word processor to complete this application.**
2. The **LETTERS OF REFERENCE**, academic and language, should be given to (1) a faculty member who can assess your academic performance, motivation, and ability to work in a group, and (2) a language instructor. Leave the appropriate form with the faculty member willing to write for you and request that it be returned by the application deadline. It is the responsibility of each applicant to see that all materials are in place by the application deadline, **October 12, 2007**. **Professor Yandell cannot act on any file that is incomplete.**
3. A **TRANSCRIPT** of your Carleton work-to-date should be supplied with this application. Download your transcript from the Registrar's webpage at <http://www.carleton.edu/campus/registrar/transcripts.html>.
4. Applicants for Carleton programs should know that the Family Educational Rights & Privacy Act prevents release of information which is professionally confidential to the Health Service or Counseling Center at Carleton but allows disclosure to faculty of information held in student files elsewhere within the College if it is determined to be of legitimate educational interest. Certain information from files in the office of the Dean of Students, for example, might be available if sought by faculty director. A student who may be concerned about any information that might affect consideration of his/her place in a Carleton program has the right to provide his/her own interpretation of that information and is urged to discuss these concerns directly with the faculty director.
5. A personal **INTERVIEW** will be scheduled with Professor Yandell. Criteria considered for eligibility during the selection process include faculty recommendations, satisfactory completion of academic prerequisites, GPA, personal qualities (maturity, independence, adaptability, ability to contribute to and engage with the group, willingness to initiate intercultural opportunities, flexibility, ability to deal with stress, a sense of humor, physical stamina), and compliance with College policies.
6. Students will be informed in writing of decisions on their application.
7. Students admitted to the seminar will be expected to confirm their intention to participate by signature on a letter of agreement due no later than **Friday, November 2, 2007**. The health form will be due no later than **Tuesday, February 6, 2008**.

**NOTES:**

1. A **HEALTH FORM** is NOT required before admission to a Carleton off-campus program. On acceptance to a program, students will be asked to complete a health history to aid the faculty director in preparing an appropriate environment to deal with any current health problems and/or to help the director or others respond on your behalf should you become ill abroad.
2. Regarding **HEALTH INSURANCE**, students must carry insurance to cover them for the duration of their enrollment. If accepted into this program, you will be required to ascertain that your current insurance will cover you abroad and/or take out additional coverage for the period of the seminar if it does not.
3. A student with a **DISABILITY** that may affect participation should discuss necessary accommodations as soon as possible with the Academic Accommodations Coordinator and the seminar faculty director.

**APPLICATION  
CARLETON FRENCH SEMINAR IN PARIS  
Professor Cathy Yandell  
Spring 2008**

***Return your completed application to the Department of French and Francophone Studies,  
LDC 340, no later than October 12, 2007.***

**Please complete the following spaces by printing clearly:**

Name \_\_\_\_\_ Year of Graduation \_\_\_\_\_ M/F \_\_\_\_\_

Permanent address (City, State, Zip & Country) \_\_\_\_\_

\_\_\_\_\_ Home phone \_\_\_\_\_

Email address \_\_\_\_\_ Student ID number \_\_\_\_\_

Major (or intended major) \_\_\_\_\_ Citizenship \_\_\_\_\_

**Please answer the following questions on a separate piece of paper using a word-processor.  
Be sure to number your answers to correspond with the numbers below:**

1. Your name.
2. The names of your parent(s)/guardian(s), address(es), & telephone number(s) at work and home.
3. List by name and term other off-campus study program(s) you have participated in or intend to participate in.
4. List the courses in which you are *currently* enrolled (put an "\*" by the courses that will apply to your major).
5. List the courses you plan to enroll in *before departure* on this program (put an "\*" by the courses that will apply to your major).
6. Include the name and department of the Carleton faculty members who will complete your academic and language references (see enclosed).

**Essay questions:**

7. Why would you like to participate in the Paris program in the Spring of 2007? What do you hope to gain from this experience? (Please limit to 3 paragraphs).
8. Describe briefly your extracurricular interests.
  - a) Your work experience or summer activities
  - b) Special interests and talents
9. What French courses have you taken at Carleton? For each course, please give the name of the professor in parentheses. Include any French course you are currently taking.
10. If you are applying for any other off-campus program(s) during the 2007-2008 academic year, please list the name(s).
11. What travel / living experience abroad have you had, if any?
12. Any other information you would like me to know as I consider your candidacy?

**Endorsement by your faculty adviser and signature:**

"We have discussed this off-campus studies program in the context of this student's academic goals. This student can participate in this program and meet *all* graduation requirements within the usual 12 academic terms."

**Adviser's signature** \_\_\_\_\_

**Please print:** Name \_\_\_\_\_

Department \_\_\_\_\_ Phone \_\_\_\_\_

**⊗ Attach an unofficial transcript,  
available on the Registrar's web page, to this application.  
Return your completed application to the Department of French and Francophone Studies,  
LDC 340, no later than October 12, 2007.**

**ACADEMIC LETTER OF REFERENCE**

**CARLETON FRENCH STUDIES SEMINAR IN PARIS**

**Director: Professor Cathy Yandell  
Spring 2008**

***Please return to the Department of French and Francophone Studies, LDC 304,  
by October 12, 2007.***

**ACADEMIC REFERENCE** FOR \_\_\_\_\_  
(student's name)

***I hereby waive my right of access to the information contained in this recommendation,  
thereby ensuring the confidential nature of your comments.***

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Study abroad requires emotional maturity, self-discipline, and a good amount of physical stamina. Participants must be able to adjust to different cultures, function as active members of a group, keep up with a rigorous schedule, and at the same time, maintain academic work of high quality.

**DIRECTIONS:** Please place a mark at the point that best describes your impression of the student:

1. **CRITICAL SKILLS:** Assess the student's abilities at critical reading and writing.

/ \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ /  
(no chance to observe) very weak excellent

2. **DISCUSSION SKILLS:** Does the student participate adequately and appropriately?

/ \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ /  
(no chance to observe) very weak excellent

3. **RESPONSIBILITY & PUNCTUALITY:** How would you gauge this student on these points?

/ \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ /  
(no chance to observe) very weak excellent

4. **FLEXIBILITY:** How does the student adjust to new situations?

/ \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ /  
(no chance to observe) with a great deal of difficulty with little or no difficulty

5. **COLLEGIALITY:** How easily will the student get along with other students, instructors, and staff people?

/ \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ /  
(no chance to observe) with a great deal of difficulty with little or no difficulty

6. STAMINA: How will the student adjust to a physically demanding schedule?

/ \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ /  
(no chance to observe)      with a great deal of difficulty      with little or no difficulty      ➔

7. CURIOSITY: How inquisitive will the student be in both academic and non-academic settings?

/ \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ /  
(no chance to observe)      not very inquisitive      very inquisitive

8. COURTESY: How thoughtful, respectful, and tactful will the student be in dealing with people of markedly different religions and political views?

/ \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ /  
(no chance to observe)      not very courteous      very courteous

9. OVERALL RECOMMENDATION: How would you summarize your overall recommendation?

- \_\_\_\_\_ I recommend this student with enthusiasm.
- \_\_\_\_\_ I recommend this student, although I have a few reservations.
- \_\_\_\_\_ I cannot recommend this student--I don't have enough information.
- \_\_\_\_\_ I cannot recommend this student--maybe another program, another time.

**Please add any comments that might help the director (but don't feel obliged to fill this space if the questions above meet your needs)**



Signature \_\_\_\_\_

Date \_\_\_\_\_

**Please Print** \_\_\_\_\_

Name

Phone \_\_\_\_\_

**LANGUAGE REFERENCE**

**CARLETON FRENCH STUDIES SEMINAR IN PARIS**

**Director: Professor Cathy Yandell  
Spring 2008**

*Please return to the Department of French and Francophone Studies, LDC 340,  
no later than October 12, 2007.*

LANGUAGE REFERENCE for \_\_\_\_\_  
(student's name)

***I hereby waive my right of access to the information contained in this recommendation,  
thereby ensuring the confidential nature of your comments.***

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Studying abroad requires emotional maturity, self-discipline, and a good amount of physical stamina. Participants must be able to adjust to different cultures, function as active members of a group, keep up with a rigorous schedule, and at the same time, maintain academic work of high quality.

**DIRECTIONS:** Please use this sheet to write your comments. This program is intensive and depends on the student's motivation and flexibility. Please be as specific as possible in discussing the student's **language capabilities**. If you find it helpful, you may also use the table below.

	Excellent	Good	Fair	Poor
Pronunciation				
Writing vocabulary				
Reading vocabulary				
Speaking vocabulary				
Listening comprehension				
Grammar				



Signature \_\_\_\_\_

Date \_\_\_\_\_

**Please Print** \_\_\_\_\_

Name

Phone \_\_\_\_\_