CARLETON FRENCH SEMINAR IN PARIS  
Spring 2012  
Application Deadline: Friday, April 15, 2011. (Note: a few slots will be held for Fall term applicants; the second round deadline is October 3, 2011.)

INSTRUCTIONS FOR APPLICATION

1. The APPLICATION should be completed by the applicant and returned to the French Department (c/o Mary Tatge, LDC 340), Mailstop: 4-FRENCH by Friday, April 15, 2011 (second round: October 3, 2011). Please type or use black ink to complete this application.

2. The LETTERS OF REFERENCE, academic and language, should be given to (1) a faculty member who can assess your academic performance, motivation, and ability to work in a group, and (2) a language instructor. Leave the appropriate form with the faculty member willing to write for you and request that it be returned by the application deadline. It is the responsibility of each applicant to see that all materials are in place by the application deadline, Friday, April 15, 2011 (second round: October 3, 2011). Professor Yandell cannot act on any file that is incomplete.

3. A TRANSCRIPT and DEGREE AUDIT of your Carleton work-to-date should be supplied with this application. Download your transcript and degree audit from the Hub.

5. A personal INTERVIEW will be scheduled with Professor Yandell. Criteria considered for eligibility during the selection process include faculty recommendations, satisfactory completion of academic prerequisites, GPA, personal qualities (maturity, independence, adaptability, ability to contribute to and engage with the group, willingness to initiate intercultural opportunities, flexibility, ability to deal with stress, a sense of humor, physical stamina), and compliance with College policies.

6. Students will be informed in writing of decisions on their application.

7. Students admitted to the seminar will be expected to confirm their intention to participate by signature on a letter of agreement due no later than Friday, September 16, 2011 (second round: October 28, 2011). The health form will be due no later than Friday, January 20, 2012.

NOTES:

1. A HEALTH FORM is NOT required before admission to a Carleton off-campus program. On acceptance to a program, students will be asked to complete a health history to aid the faculty director in preparing an appropriate environment to deal with any current health problems and/or to help the director or others respond on your behalf should you become ill abroad.

2. Applicants for Carleton programs should know that the Family Educational Rights & Privacy Act prevents release of information which is professionally confidential to the Health Service or Counseling Center at Carleton but allows disclosure to faculty of information held in student files elsewhere within the College if it is determined to be of legitimate educational interest. Certain information from files in the office of the Dean of Students, for example, might be available if sought by faculty director. A student who may be concerned about any information that might affect consideration of his/her place in a Carleton program has the right to provide his/her own interpretation of that information and is urged to discuss these concerns directly with the faculty director.

3. Regarding HEALTH INSURANCE, students must carry insurance to cover them for the duration of their enrollment. If accepted into this program, you will be required to ascertain that your current insurance will cover you abroad and/or take out additional coverage for the period of the seminar if it does not.

4. A student with a DISABILITY that may affect participation should discuss necessary accommodations as soon as possible with the faculty director and/or the Director of Off-Campus Studies.
APPLICATION
CARLETON FRENCH SEMINAR IN PARIS
Professor Cathy Yandell
Spring 2012

Please complete the following spaces by printing clearly:

Name ______________________________________ Year of Graduation ________ M/F ______

Permanent address (City, State, Zip & Country) __________________________________________

_____________________________________________ Home phone _________________

Email address ____________________________ Student ID number ______________________

Major (or intended major) ______________________________ Citizenship__________________

Please answer the following questions. Your responses should be typed, printed, and submitted along with these forms. Be sure to number your answers to correspond with the numbers below:

1. Your name.

2. List by name and term other off-campus study program(s) you have participated in or intend to participate in.

3. List the courses in which you are currently enrolled (put an “*” by the courses that will apply to your major).

4. List the courses you plan to enroll in before departure on this program (put an “*” by the courses that will apply to your major).

5. Include the name and department of the Carleton faculty members who will complete your academic and language references (see enclosed).

Essay questions: The following questions are meant to give you the opportunity to tell us why you would make an excellent candidate for this program. While your answers must be complete, they should also be concise.

6. Why would you like to participate in the Paris program in the Spring of 2012? What do you hope to gain from this experience? (Please limit to 3 paragraphs).

7. Describe briefly an educational experience that has been important to you, and why.

8. Describe briefly your extracurricular interests: a) Your work experience or summer activities and b) Special interests and talents.
9. What French courses have you taken at Carleton? For each course, please give the name of
the professor in parentheses. Include any French courses you are currently taking, and please
indicate courses you intend to take before departure.

10. What travel / living experience abroad have you had, if any?

11. Any other information you would like me to know as I consider your candidacy?

Endorsement by your faculty adviser and signature:
"We have discussed this off-campus studies program in the context of this student's academic goals.
This student can participate in this program and meet all graduation requirements within the usual 12
academic terms."

 advisers signature __________________________________________________________

Please print: Name ____________________________ Department ________________ Phone ______

For international students only
You must obtain the signature of the Associate Director of International/Intercultural Life in order to
participate in a program of off-campus study.

 Associate Director of OIIL’s signature __________________________ Date ______________

Attach an unofficial transcript and degree audit, available on the Hub, to this application.
Return your completed application to the French and Francophone Studies Department,
LDC 340, Mailstop: 4-FRENCH no later than April 15, 2011 (October 3, second round).
CONFIDENTIAL REFERENCE FORM
CARLETON FRENCH STUDIES SEMINAR IN PARIS
Director: Professor Cathy Yandell
Spring 2012

To be completed by the applicant:

Applicant’s Name _______________________________________________

☐ I waive, or ☐ I do not waive my right of access to this reference form.

Applicant’s Signature: __________________________________ Date ___________

Name of Referee: Mr./Ms./Dr./Prof. _________________________________

1. Is your recommendation based primarily on (check all that apply):

☐ Coursework
☐ Some personal contact
☐ Significant personal contact

2. According to the following criteria, how would you rate the applicant?

<table>
<thead>
<tr>
<th>Attribute</th>
<th>Poor</th>
<th>Fair</th>
<th>Good</th>
<th>Excellent</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic ability</td>
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<tr>
<td>Academic interest &amp; motivation</td>
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<td>Reliability/Integrity</td>
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<td>Level of maturity</td>
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<td>Adaptability and initiative in facing new situations</td>
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<td>Self-confidence &amp; self-esteem</td>
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<td>Relates well to others</td>
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<td>Emotional Stability</td>
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<td>Open-mindedness</td>
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<td>Ability to work independently</td>
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<tr>
<td>Ambassador/good citizen qualities</td>
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</table>

over
3. What role can you imagine the student playing in a group?

4. Is there anything else you would like to note about the student?

5. If you were a faculty director of an off-campus study program, would you be:

   □ Eager □ Willing □ Cautious □ Reluctant

   to have the applicant participate?

   __________________________________________________________
   Signature
   __________________________________________________________
   Date
   __________________________________________________________
   Name (please print)
   __________________________________________________________
   Phone

Please return this form to the French and Francophone Studies Department Office,
LDC 340, Mailstop: 4-FRENCH no later than April 15, 2011.
CONFIDENTIAL REFERENCE FORM
CARLETON FRENCH STUDIES SEMINAR IN PARIS
Director: Professor Cathy Yandell
Spring 2012

LANGUAGE REFERENCE for ____________________________________________
(student’s name)

I hereby waive my right of access to the information contained in this
recommendation, thereby ensuring the confidential nature of your comments.

Student's Signature __________________________________Date ________________

Studying abroad requires emotional maturity, self-discipline, and a good amount of physical
stamina. Participants must be able to adjust to different cultures, function as active members
of a group, keep up with a rigorous schedule, and at the same time, maintain academic work
of high quality.

DIRECTIONS: Please use this sheet to write your comments. This program is intensive and
depends on the student’s motivation and flexibility. Please be as specific as possible in
discussing the student’s language capabilities. If you find it helpful, you may also use the
table below.

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pronunciation</td>
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<tr>
<td>Writing vocabulary</td>
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<tr>
<td>Reading vocabulary</td>
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<td>Speaking vocabulary</td>
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<td>Listening comprehension</td>
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<tr>
<td>Grammar</td>
<td></td>
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</tr>
</tbody>
</table>

Signature ____________________________ Date ____________________________

Please Print

Name ___________________________________________ Phone ______________

Please return this form to the French and Francophone Studies Department Office,
LDC 340, Mailstop: 4-FRENCH no later than April 15, 2011.