INSTRUCTIONS FOR APPLICATION

1. The APPLICATION should be completed by the applicant and returned to the Art and Art History Department, Boliou 155, by Friday, April 11, 2014. Please use a word processor to complete this application.

2. REFERENCE FORMS
   a. The Academic Reference Form should be given to a faculty member who can assess your academic performance, motivation, and ability to work in a group.
   b. The Personal Reference Form should be given to another person (a second faculty member, academic adviser, work supervisor, resident adviser, coach etc.) who knows your personal qualities.

   Leave the appropriate form with the individuals willing to write for you and request that it be returned by the application deadline. It is the responsibility of each applicant to see that all materials are submitted by the application deadline. Professor Hagstrom cannot act on any file that is incomplete.

3. A TRANSCRIPT and a PROGRAM EVALUATION (Degree Audit) of your Carleton work-to-date must be supplied with this application. Transcripts and degree audits can be downloaded from the Hub.

4. A personal INTERVIEW will be scheduled with Professor Hagstrom. Eligibility criteria that will be considered during the selection process include faculty recommendations, satisfactory completion of academic prerequisites, GPA, personal qualities (maturity, independence, adaptability, ability to contribute to and engage with the group, willingness to initiate intercultural opportunities, flexibility, ability to deal with stress, a sense of humor, physical stamina), and compliance with Carleton College policies.

5. Students will be informed in writing of decisions on their application.

6. Students admitted to the seminar will be expected to confirm their intention to participate by signature on a letter of agreement due in the OCS office, Leighton 119, no later than Friday, September 19, 2014. The health assessment form will be due no later than Friday, October 3, 2014.

NOTES:

1. A HEALTH FORM is NOT required before admission to a Carleton off-campus program. On acceptance to a program, students will be asked to complete a health history to aid the faculty director in preparing an appropriate environment to deal with any current health problems and/or to help the director or others respond on your behalf should you become ill abroad.

2. Applicants for Carleton programs should know that the Family Educational Rights & Privacy Act prevents release of information which is professionally confidential to Student Health and Counseling at Carleton but allows disclosure to faculty of information held in student files elsewhere within the College if it is determined to be of legitimate educational interest. Certain information from files in the office of the Dean of Students, for example, might be available if sought by faculty directors. A student who may be concerned about any information that might affect consideration of his/her place in a Carleton program has the right to provide his/her own interpretation of that information and is urged to discuss these concerns directly with the faculty director.

3. Regarding HEALTH INSURANCE, Carleton makes the same requirement off-campus as on: that all students will carry insurance to cover them for the duration of their enrollment. If accepted into this program, you will be required to ascertain that your current insurance will cover you abroad and to take out additional coverage for the period of the seminar if it does not.

4. A student with a DISABILITY that may affect participation should discuss necessary accommodations as soon as possible the Director of Off-Campus Studies and the Coordinator of Disability Services.
APPLICATION
Studio Art in the South Pacific: Australia, New Zealand, and the Cook Islands
Carleton OCS Seminar Winter 2015
Faculty Director: Professor Fred Hagstrom

Return your completed application to the Art and Art History Department, Boliou 155, no later than April 11, 2014.

1. Please complete the following spaces by printing clearly:
   
   Name ________________________________ Year of Graduation ____ F/M______
   
   Email address ___________________________ Student ID number __________________
   
   Home Phone ____________________________ Cell Phone ________________________
   
   Major (or intended major) _____________________ Citizenship __________________

2. Please answer the following questions and essay questions, typed on a separate sheet of paper. Be sure to number each of your responses to correspond with the numbers below.

Part 1 – Academic Background Questions
1. Your name.
2. List by name and term other off-campus study program(s) you have gone on or intend to go on.
3. List the courses in which you are currently enrolled (put an “*” by the courses that will apply to your major).
4. List the courses you plan to enroll in before departure on this program (put an “*” by the courses that will apply to your major).
5. List the name and department of the individuals who will complete your references.

Part 2 - Essay Questions
6. Comment on your willingness to cooperate with other students and your willingness to accept decisions of people in positions of responsibility.
7. Living arrangements will consist of sleeping in bunkhouses, compact dormitory settings or tents. How will you respond to these arrangements?
8. Have you had any previous travel/living experience abroad? Please comment on your general willingness to travel. If accepted, you will be far from home for ten weeks.
9. Describe your course work in relation to this seminar. Why is this program a good academic fit for you?
10. The course requires extensive time in the outdoors. It is necessary that students have some genuine interest or background in nature, including hiking, camping, and snorkeling. Please give any background information you can in terms of your experience in nature settings.
11. Comment on your willingness to keep up with a rigorous pace of travel within a group. This will include early morning class starts and travel, as well as a lack of privacy. You will also need to be somewhat flexible in terms of lodging and meals.
12. Are you a well-organized person? You will need to respond to various deadlines, retain a good deal of information, follow instructions, and be punctual.
13. The course requires extensive drawing from nature. Does this activity really fit with your interests? Did you attend one of the interest meetings for this trip?
3. Endorsement by your faculty adviser and signature:
“We have discussed this off-campus studies program in the context of this student’s academic goals. This student can participate in this program and meet all graduation requirements within the usual 12 academic terms. As of the application deadline, this student is committed to studying off-campus during the designated term and understands that s/he 1) must register for the Carleton seminar’s courses and 2) understands that s/he does not have access to Carleton housing in Northfield during that term.”

Adviser’s signature

Please print: Name ____________________________________________________________
Department __________________________ Phone ____________________________

For International Students Only
You must obtain the signature of the Associate Director of International/Intercultural Life in order to participate in this seminar.

Associate Director of OII’s signature

Date

4. All applicants MUST attach an unofficial transcript and program evaluation (degree audit), available on the HUB, to this application.

Return your completed application to the Art and Art History Department, Boliou 155, no later than April 11, 2014.
CONFIDENTIAL ACADEMIC REFERENCE FORM

Studio Art in the South Pacific: Australia, New Zealand, and the Cook Islands
Carleton OCS Seminar Winter 2015
Faculty Director: Professor Fred Hagstrom

To be completed by the applicant:

Applicant’s Name _______________________________________________

☐ I waive, or ☐ I do not waive my right of access to this reference form.

Applicant’s Signature: ___________________________________________ Date __________

Name of Reference: Mr./Ms./Dr./Prof. _______________________________

1. Is your recommendation based primarily on (check all that apply):

☐ Coursework (if yes, how many? _________________)
☐ Some personal contact
☐ Significant personal contact

2. According to the following criteria, how would you rate the applicant?

<table>
<thead>
<tr>
<th>Attribute</th>
<th>Poor</th>
<th>Fair</th>
<th>Good</th>
<th>Very good</th>
<th>Excellent</th>
<th>N/A</th>
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<tr>
<td>Academic skills (reading, writing, research, presentations)</td>
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<td>Ability to grasp new concepts/information</td>
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<td>Curiosity &amp; intellectual motivation</td>
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<td>Open-mindedness</td>
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<td>Work ethic</td>
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<td>Organization/Time Management</td>
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<td>Ability to collaborate on projects</td>
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<td>Ability to work independently</td>
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<td>Flexibility and adaptability</td>
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<td>Emotional Maturity</td>
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<td>Ambassador/good citizen qualities</td>
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</table>
3. What role can you imagine the student playing in a group?

4. Is there anything else you would like to note about the student?

5. If you were a faculty director of an off-campus study program, would you be:

   □ Very Eager   □ Eager   □ Willing   □ Cautious   □ Reluctant

to have the applicant participate?

_______________________________________________    __________________
Signature                                           Date

_______________________________________________    __________________
Name – please print                                  Phone

Please return this form to the Art and Art History Department,  
Boliou 155, by April 11, 2014.
CONFIDENTIAL PERSONAL REFERENCE FORM

Studio Art in the South Pacific: Australia, New Zealand, and the Cook Islands
Carleton OCS Seminar Winter 2015
Faculty Director: Professor Fred Hagstrom

To be completed by the applicant:

Applicant’s Name ________________________________________________

☐ I waive, or ☐ I do not waive my right of access to this reference form.

Applicant’s Signature: ___________________________ Date ____________

Name of Referee: Mr./Ms./Dr./Prof. _____________________________________

1. Is your recommendation based primarily on:
   ☐ Some personal contact
   ☐ Significant personal contact

2. Relationship to Applicant? _______________________________________

3. According to the following criteria, how would you rate the applicant?

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<tr>
<th>Attribute</th>
<th>Poor</th>
<th>Fair</th>
<th>Good</th>
<th>Very good</th>
<th>Excellent</th>
<th>N/A</th>
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<tr>
<td>Intellectual curiosity</td>
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<td>Reliability/Integrity</td>
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<td>Personal maturity and responsibility</td>
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<td>Adaptability and initiative in facing new situations</td>
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<td>Self-confidence &amp; self-esteem</td>
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<td>Ability to relate well to others</td>
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<td>Emotional stability</td>
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<td>Ability to handle stressful situations/problem-solve</td>
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<td>Openness to personal and cultural difference</td>
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<td>Ability to lead effectively</td>
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<td>Ability to follow effectively</td>
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<td>Ambassador/good citizen qualities</td>
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over
4. What role can you imagine the student playing in a group? What qualities would s/he bring to a group dynamic?

5. As you think about this student studying abroad in South Pacific, what will be his/her strengths? What will be his/her challenges?

6. Is there anything else you would like to note about the student?

7. If you were a faculty director of an off-campus study program, would you be:

   □ Very Eager  □ Eager  □ Willing  □ Cautious  □ Reluctant

   to have the applicant participate?

   ________________________________
   ________________________________
   Signature  Date

   ________________________________
   ________________________________
   Name – Please Print  Phone

   ➔ Please return this form to the Art and Art History Department, Boliou 155, no later than April 11, 2014.