Checklist for completing comps in the Political Science Department:

— Take * seminar (with instructor approval to use as basis for comps) preferably junior year or early in senior year.

— Complete on-line Comps Plans Form
https://apps.carleton.edu/curricular/posc/major_req/

— Register for 6 credits of POSC 400 during senior year (in one term or split between terms).

— Paper due date: Discuss with your adviser (must be no later than the beginning of the 2nd five weeks, spring term, senior year).

  — Bring to Willis 402: One paper copy of your completed comps paper, including bibliography and the signed Comps Paper Permission Cover Sheet found on-line at https://apps.carleton.edu/curricular/posc/major_req/.

  — E-mail comps paper file to tpeterso@carleton.edu (attached MSWord file or pdf).

— Prepare poster describing your comps project (36"x48" PowerPoint).

  — Submit pdf file to Printing and Mailing Services no less than 3 working days prior to Poster Presentation date.

  — Pick up printed rolled poster (it will cost you $21) and bring to Willis 402 by 1:00 pm on Poster Presentation day.

  — Attend Poster Presentation (a 1.5-hour event, usually in Great Hall) and explain your project to faculty, students and staff who attend.

  — E-mail poster file to tpeterso@carleton.edu or bring in on disk.

— After you are notified that you have passed comps, the Library requests that you submit your comps paper to the Library Digital Archiving site at https://apps.carleton.edu/campus/library/help/help/digital_comps/ and complete the Submission Form. The Archive is meant to be open only to faculty but we cannot guarantee that your work will not be accessed by others.