Express a "Community Concern"
By submitting a Community Concern, you are demonstrating that you care about the people in our Carleton Community and you expect that they will treat each other with respect. Thank you for your care. We will likewise take care to respect your privacy and offer you the support and resources you deserve.

When should I submit a Community Concern?
Whenever you believe that concerning behavior is affecting you or other members of our community. There is no concern that is too minor—by communicating with our community about what kind of behavior we expect from each other, we strengthen our community standards. When the College is informed of what is occurring on campus, we can intervene if we perceive troubling patterns of behavior, we can connect community members with support and resources, and we can identify what topics should be included in community education and prevention efforts.

Where does a Community Concern form go?
When you submit a Community Concern it is sent to the Dean of Students Office (unless it is a concern that involves faculty and/or staff, in which case it will be sent to the College Ombudsperson or the Consultant on Sexual Misconduct, depending on the type of concern). If you are an RA, SWA, GSCA, or IPL, the form will also be forwarded to your supervisor.

If the concern regards behavior of a sexual nature, basic, non-identifying information from the form will also be sent to the College Consultant on Sexual Misconduct for reporting purposes, and may be included in annual federally-mandated statistics reports and in a campus report of sexual misconduct that is published each term.

What type of follow-up should I expect?
The College will respond promptly and effectively to your concern. You can expect that within 3 business days staff will contact you to make sure that we understand your concern and to discuss any next steps and possible support options for you and any other people involved.

For additional information about support resources and procedures for responding to sexual misconduct, please see our Sexual Misconduct Prevention & Response website.

The actual form online (with some explanatory text removed):

<table>
<thead>
<tr>
<th>Reporter Type</th>
<th>Your status on campus*</th>
</tr>
</thead>
<tbody>
<tr>
<td>I am a* (asked to select one)</td>
<td>Faculty/Staff</td>
</tr>
<tr>
<td>Staff/faculty concerned about student behavior</td>
<td>Student</td>
</tr>
<tr>
<td>Staff/faculty concerned about staff/faculty behavior</td>
<td>Peer Leader</td>
</tr>
<tr>
<td>Staff/faculty concerned about alumni behavior</td>
<td>Confidential Campus Resource</td>
</tr>
<tr>
<td>Staff/faculty concerned about guest/visitor behavior</td>
<td></td>
</tr>
<tr>
<td>Student concerned about student behavior</td>
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<tr>
<td>Student concerned about staff/faculty behavior</td>
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<tr>
<td>Student concerned about alumni behavior</td>
<td></td>
</tr>
<tr>
<td>Student concerned about guest/visitor behavior</td>
<td></td>
</tr>
</tbody>
</table>

Reporter Name*  
Reporter’s Email*  
Reporter’s Phone*
Your Concern
You may choose to include as much or as little detail as you are comfortable with. Know that the more information we have, the better we can serve you and our community. When we follow up with you, we may ask clarifying questions or request more information, but will not require that you share more than you are comfortable with. Some information you may consider including in your concern is: 1) Whether the incident involves you and/or others (friends, floormates, students in your class, co-employees, etc.), 2) The nature of the incident (assault, harassment, or other troubling behavior), 3) How you learned of the incident, 4) Whether alcohol or drugs were involved), and 5) Any other information you believe may be important. AT THIS TIME, YOU DO NOT NEED TO PROVIDE NAMES OF INDIVIDUALS INVOLVED. Once a name is provided, the College may have obligations to follow-up.

- Incident Description:

- Approximate Date/Time of Incident

- Non-specific Information about Date/Time of incident: Please include term if you do not know the specific date of the incident you are reporting.

- Other Relevant Information: Again, you do not need to provide names of individuals involved.

Information for federally mandated statistical information
The following people have also been informed about this concern*

- CAASHA (Carleton Advocates Against Sexual Harassment and Assault)
- Campus Security
- Chaplain
- Complaint Process Coordinator
- Dean of Students/Associate Dean
- Faculty Member
- Gender and Sexuality Center
- HOPE Center
- Intercultural and International Life Office
- Northfield Police
- Northfield Hospital
- Other Law Enforcement
- Residential Life (RAs, Area Directors)
- Sexual Misconduct Support Adviser
- Staff Member
- Student Health and Counseling Staff
- Other
- No One Else

Location of Incident *
In all instances, you will need to answer the following location-related question. If this occurred off-campus, please choose "other". (listing here of all campus locations)

Support and Response Resources Available on-line at go.carleton.edu/sexual_misconduct