May 26, 2006

Dear New Student:

This is your third mailing from Carleton and it contains several “Required Action” forms, some of which we would like back from you soon. We prefer you fill out these forms on the Web at www.carleton.edu/student/new; if that is not convenient, just mail them to us. If you haven’t already done so, you should start checking your Carleton email. Your username and password were included in mailing #1 in the Computing at Carleton booklet. Log in at https://webmail.carleton.edu.

This mailing contains the following:

• Course Information and Registration Guide for First-Year Students booklet which contains some of the “Required Action” forms. Please read the President’s letter and the frequently asked questions sections. Then,
  — Take the Writing Self-Placement Inventory (see page 17)
  — Go to the New Student Website at www.carleton.edu/student/new and select Pre-Registration Form (or on page 9 of the booklet). Enter your writing self-placement score.
  — If your writing score was 5 or fewer, select one ENGL 109 course as a “first choice.”
  — Make 3 to 4 more choices for special courses. They can be from any of the five groups. Almost all new students register early for one of these special courses. To increase your chances of getting into a course you want, select your top four choices.
  — Take the language placement exam if you have previous experience in a language and do not have appropriate AP, IB, or SATII scores. See pages 18-21 for more information. Note the July 15 deadline.
  — Take the math placement exam, if appropriate. The math decision tree on page 22 will help you decide whether to take the test and which test to take. Note the August 1 deadline.

• Advising Questionnaire - due August 1
• Accessing Information Via the Web booklet
• Religious Preference Form - due August 1
• www.mystudentbody.com for students - due September 1
• Living at Carleton, a booklet from the Office of Residential Life, is a guide to help you begin to think about moving to Carleton. In it, you will find information about your room, what to bring, residence hall facilities and services, the staff who are here to assist you in the halls, as well as the policies and expectations for living in this community.

If you have any questions about registering for special courses or placement examinations, call 507-646-4300 or email docoffice@acs.carleton.edu.

The faculty and staff look forward to getting to know you and helping to bring you into the Carleton community. Have a great summer!

Sincerely,

Elizabeth J. Ciner
Associate Dean of the College

EJC:ll/Enc.