CARLETON COLLEGE  
Office of Residential Life  

WINTER TERM DRAW-IN FORM  

❖ If you know who you would like to be your roommate for winter term, please complete the Draw-In form and return to Residential Life prior to October 15th, Monday of 6th Week.  

If you do not fill your vacancy by October 29, the room you are staying in will be put on the list of rooms available for final placements of returning students.  

In order to fill the vacancy in your room next term, you have two options:  

1. Choose someone currently living on campus and have them sign the form indicating agreement to move into your room. The person changing housing must inform their current roommates of the change. Please include their current housing assignment on this form. Last day to submit this form: October 15th, Monday of 6th Week.  

2. Choose someone returning to campus next term. If a proxy is signing for someone, please have them sign in the following manner "John Doe, proxy for Judy Jones." Last day to submit this form: October 29, Monday of 8th Week.  

A list of vacancies will be posted on The Hub. Proxies and others looking to move will begin contacting you about moving into your room. Please note that we will need to fill nearly every vacancy on campus to accommodate all the students returning from off-campus.  

PLEASE NOTE:  
❖ DAVIS, EVANS, JAMES, SEVERANCE, AND ALL CAMPUS HOUSES, INCLUDING THE TOWN HOUSES, ARE UNAVAILABLE TO FIRST YEAR STUDENTS.  

RUMORS, RUMORS, RUMORS--Don’t rely on them. If you have questions, call our office at Ext. 4072 or e-mail ResLife@carleton.edu.  

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Residence Hall/House and Room Number  
__________________________________________  

Current Resident(s)  
Signature of Resident remaining in room next term  
__________________________________________  

__________________________________________  

__________________________________________  

__________________________________________  

I’m (We’re) drawing someone in:  
The person(s) listed below will live in the room:  
Name  
Signature (new roommate or proxy)  
Current Housing or Status  
__________________________________________  

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