Guidelines and Expectations for Winter Break Housing Residents

1. All Carleton College including Housing and Residential Living policies apply during break periods and can be found in the Student Handbook.

2. Parties are not allowed in the hall during break periods.

3. No overnight guests are allowed--absolutely no exceptions. Failure to comply will result in immediate removal from break housing.

4. Individuals using the lounge/kitchen areas are responsible for cleanup of those areas. Public areas on the floor such as lounges, bathrooms, and kitchen areas, should be kept clean. Respect these spaces by cleaning up after yourself immediately after using them.

3. When necessary, checks of the rooms will be conducted to make certain rooms are secure and to determine occupancy. If any repairs to the room or furnishings are necessary, please complete a Facilities Work Request online (go.carleton.edu/workorder). Please inform the RA if there is a major problem.

4. Rooms must be kept in good condition. You will be held responsible for any damages to the permanent occupant’s personal belongings. Remember, you are staying in someone else’s room and it is important you are respectful of their belongings. Any charges for cleaning or repair as a result of your (the break resident) occupancy of the room will be charged to your student account.

5. If you decide not to stay on campus over Winter Break or want to adjust the dates of your stay, you must notify the Office of Residential Life at reslife@carleton.edu by Tuesday, November 14 or one week prior to the date that the change will occur.

6. You can start moving back to your permanent housing assignment starting at 12:00 p.m. on Monday, January 1. You will need to depart your break housing assignment by 8:00 p.m. on Monday, January 1. If you have not departed the room, you will be charged a late departure fee of $50. Access to your break room will be turned off starting at 8pm on Monday January 1. If your card needs recoding or you need assistance, the Residential Life Office will be open from 1:00 p.m. – 3:00 p.m. on January 1.