Position Title: Research Assistant for the Carleton Summer Humanities Institute.

Who should apply?
The Carleton Summer Humanities Institute is a 3-week residential program. Over the three weeks, the high-school participants will develop and present interdisciplinary, guided research projects in Renaissance History and Shakespearean Drama. Students will acquire and learn to effectively use tools and techniques of research, interpretation, and presentation essential to achieve the goals of humanistic research: complex, rich, evidence-based understanding of individuals and societies. Research Assistants work closely with participants as they learn to research, think, and write like college students as they pursue and complete a collaborative guided research project. Research Assistants also assist SHI faculty with in-class and extracurricular activities. Applicants should be energetic, interested in humanistic research and/or dramatic performance, and passionate about helping students learn.

Position Schedule:
- The SHI Research Assistant Position is full time for the duration of the 3-week pre-college program. Research Assistants will assist one guided research group for the duration of their session.
- Position Dates: July 13 – August 2, a mandatory training will take place on July 13

Benefits of the Position:
This position will be paid a research stipend of $460/week for three weeks. This position includes a summer meal plan (when the dining hall is open), while the programs are in session and the student is employed.

Research Assistants will also have the ability to participate in activities and weekend trips.

Responsible to:
- One of the following: William North (History), Pierre Hecker (Shakespeare and Drama)
- William North, Director, Summer Humanities Institute
- Matt Klooster, Director, Summer Academic Programs

Qualifications and Requirements
This position is open to current Sophomores, Juniors, and Seniors, and, in exceptional cases, rising Sophomores.

- Applicants must have an interest in working with high school juniors and seniors and possess the ability to help and mentor the students in how to conduct and prepare research.
- Applicants should model appropriate behavior and time management skills.

Desired Qualifications
- A passion for Carleton and what we can offer each individual student.
- Experience in and passion for the humanities; experience in relevant research disciplines a plus.
- Experience working with Middle or High School students.
• Past mentoring experiences on campus, in the community, or at Camps or Pre-college programs.
• Ability to drive a campus vehicle.

Responsibilities:
• Collaborate with faculty in supporting student research projects.
• Support students actively at every stage of the research process and model good research techniques.
• Model mature behavior and attitude. Research Assistants are role models for our students, they are responsible for making sure all rules are followed, and they are committed to keep all students safe.
• Facilitate group discussions. To accurately give the students a pre-college experience we must create safe and welcoming environments to encourage both academic and personal growth. Research Assistants will be trained on facilitation and may be teamed up with a Program and Community Assistant to run evening discussions with small groups of students.
• Assist with and be responsible for following emergency protocols.

All of our 2019 Pre-College Programs:
• Summer Writing Program
• Summer Quantitative Reasoning Institute
• Summer Computer Science Institute
• Summer Humanities Institute

Questions?
Thank you for considering the Research Assistant position. We are looking for a fun, motivated, and excited summer staff. If you are interested in the position please apply on our website and pay close attention to the application dates.

Applicants should complete their application form by March 1, 2019. The application is available at go.carleton.edu/summer/employment.

Any questions on the position should be directed to:
Amanda Williams, ex:4038, awilliams@carleton.edu

For more information on the Summer Academic Programs visit our website at go.carleton.edu/summer.