Carleton College Summer Science Institute
Scholarship Application Instructions

Summer Academic Programs offers a limited number of scholarships that are awarded based on an applicant’s academic achievement and promise and/or a family’s demonstrated financial need. Scholarship assistance is reserved for accepted students who are US Citizens or permanent residents of the United States. The Summer Academic Programs Office operates independently of Carleton College’s Office of Financial Aid. In awarding scholarships, we consider a number of factors including, but not limited to: a student’s academic achievement and promise, family income, and/or geographic differences in the cost of living. By completing the Scholarship Application, you will be considered for all scholarships for which you are eligible. All scholarship applications are reviewed by each program’s respective Admissions Committee in one group. Applicants will be notified of the Admissions Committee's decision via US Mail.

Completed Scholarship Applications (and supporting documentation) must be received in the Summer Academic Programs Office on or before April 1st, 2013. Remember to allow adequate mailing time for any documents you will need to send. Recommendations from teachers are due the following week.

ALL Students Applying for Scholarship Assistance MUST Submit:

1. Your completed Application form, submitted online.
   Begin your application at https://apps.carleton.edu/summer/science/apply/app/?_step=ScienceAppForm. After completing the short answer questions on the second page of the application, click the green "Apply for a Scholarship" button at the bottom of the page and continue completing your application.

2. Recommendations: Scholarship Applicants must provide contact information for three references from education professionals (teacher, guidance counselor, administrator). You will submit their email addresses as part of your online application. Remember to give your references enough time to complete their recommendation. Your references will receive a Recommendation Request Form via email. Some Recommendation Request Forms get lost in Junk or Spam email folders; you should confirm that your references received and completed the Recommendation Request Form and follow up with them to ensure your recommendations are submitted before the deadline. PLEASE ONLY CHOOSE REFERENCES WHO CAN SPEAK TO YOUR ACADEMIC ABILITIES!!

NEED-BASED SCHOLARSHIPS ONLY

1. To be considered for financial-need based aid, your parent(s) and/or legal guardian(s) must submit their 1040 Federal Income Tax Statement Forms from the previous 3 years. If your parents are divorced, please include statements for both parents. We do not need any schedules, just the 1040 for each of the past three years.
   o If you have not yet filed for the current year, please send the 3 most current years and include current year when filed.
   o Remember to BLACK/WHITE OUT ALL SOCIAL SECURITY NUMBERS!
   o If you do not want to be considered for need-based aid, you do not need to submit this documentation.

IF RELEVANT, Students Applying for Scholarship Assistance MAY Submit

2. Documentation verifying un-reimbursed Medical Expenses.
3. Documentation verifying student eligibility for Free and Reduced Price School Meals.

Send Documents to the Director of Summer Academic Programs (please note the program(s) you are applying to as either the subject line or cover letter):

by Email: cssi@carleton.edu
by Fax: 507-222-4540  ATTN: CSSI Scholarships
by Mail: Summer Academic Programs, CSSI Scholarships
         Carleton College
         One North College Street
         Northfield, MN  55057